



Town of Southampton

6 NEWTOWN ROAD
HAMPTON BAYS, NEW YORK 11946

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TOWN PARKS DIRECTOR

PARKS & RECREATION DEPARTMENT

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www.southamptontownny.gov/parksrec

RULES FOR USE OF RED CREEK PARK ACTIVITY CENTER AND/OR PICNIC PAVILION

- Only Town residents/taxpayers over 18 years of age may reserve the facilities. **MUST** show photo I.D. and proof of residency (***NO P.O. BOXES***).
- Facility Use Permits are ***NON-REFUNDABLE***.
- There are two time slots available: **10 am - 3 pm or 4 pm - 9 pm**. Permit holder may only rent one facility/time slot. Facility **MUST** be vacant for cleaning from 3 pm - 4 pm.
- **ABSOLUTELY NO ALCOHOL PERMITTED AT ANY TIME.**
- Set-up and clean-up **MUST** be accomplished within the allotted five-hour time frame.
- All decorations and garbage must be removed from facility at the end of the event.
- **HELIUM BALLOONS**, inflatables, jumpers, slides and pets are prohibited.

PAVILION ONLY (Approx. (8 picnic tables available)

- Gas grills only (***Charcoal Grills Prohibited***). No grills or cooking is permitted under the roof areas.
- Loud music is prohibited. **No** amplified music at any time.

ACTIVITY CENTER ONLY (***Required: \$100 Cash Security Deposit***) (Approx. (4) 48" kiddie height round tables, (10) 60" round tables, (6) 6' long tables, (2) 10' long tables & (90) metal folding chairs)

- Cooking equipment is **PROHIBITED** in the Activity Center at any time.
- The permit holder is responsible for the following cleaning tasks:
 - Sweeping, mopping and cleaning the counter tops if the kitchen area is used
 - Setting up and taking down tables and chairs and returning them to the storage area
 - Sweeping and spot cleaning the activity room floor if needed
 - Tying all garbage up in black bags
- Smoking is prohibited in the Activity Center at all times.
- Rollerblades, bicycles & skateboards are **PROHIBITED** in the Activity Center.
- Loud music is prohibited. All sound **MUST** be contained within the Activity Center.

ANY VIOLATION OF THE RULES & REGULATIONS WILL RESULT IN FUTURE RENTALS BEING DENIED & LOSS OF SECURITY DEPOSIT

Southampton Town may not be subjected to liability for personal injuries of those attending or hosting events while utilizing facilities.

SIGNATURE : _____

DATE : _____

***** FEES *****

Payment Required in Full w/ Application

Activity Center (Resident/Taxpayer for 5 Hours)	: \$ 175 / 1-50ppl	\$225 / 51-100ppl
Pavilion (Resident/Taxpayer for 5 Hours)	: \$ 100 / 1-50ppl	\$125 / 51-100ppl

IN THE CASE OF AN EMERGENCY, CALL THE TOWN POLICE AT (631) 728-5000 OR 911