



TOWN OF SOUTHAMPTON

Department of Community Preservation
 24 W Montauk Hwy, Hampton Bays, NY 11946
 Ph: 631-287-5720 Fx: 631-728-1920
www.southamptontownny.gov/WQIPP

2022

COMMUNITY PRESERVATION FUND (CPF) WATER QUALITY IMPROVEMENT PROGRAM CHECKLIST/APPLICATION INSTRUCTIONS

The CPF Water Quality Improvement Project Plan (WQIPP) Fund follows the objectives in the adopted [Water Quality Improvement Project Plan](http://www.southamptontownny.gov/WQIPP) (see <http://www.southamptontownny.gov/WQIPP>)

To apply for funding, an application must be COMPLETED and submitted along with detailed narratives and supporting information as described below. The Water Quality Advisory Committee will rank and score projects based on the [Scoring Criteria contained in the application materials](#). Parcel acquisitions will be considered on an ongoing basis, independent of this application process.

Note: Electronic application submission required and 4 - full printed sets of application, site plan and narrative.

Upload application at www.southamptontownny.gov/WQIPPSUBMISSION

A Public Hearing and Town Board Resolution will be required for individual or multiple projects.

WATER QUALITY IMPROVEMENT PROJECT MEANS:

DEFINITIONS:

1. **Wastewater Treatment Improvement Project** means the planning, design, construction, acquisition, enlargement, extension, or alteration of a wastewater treatment facility, including alternative systems to a sewage treatment plant or traditional septic system, to treat, neutralize, stabilize, eliminate or partially eliminate sewage or reduce pollutants in treatment facility effluent, including permanent or pilot demonstration wastewater treatment projects, or equipment or furnishings thereof. Stormwater collecting systems and vessel pumpout stations shall also be included within the definition of a wastewater improvement project.
2. **Nonpoint Source Abatement and Control Program Projects** developed pursuant to section eleven-b of the soil and water conservation districts law, title 14 of article 17 of the environmental conservation law, section 1455b of the federal coastal zone management act, or article forty-two of the executive law;
3. **Aquatic Habitat Restoration Project** means the planning, design, construction, management, maintenance, reconstruction, revitalization, or rejuvenation activities intended to improve waters of the state of ecological significance or any part thereof, including, but not limited to ponds, bogs, wetlands, bays, sounds, streams, rivers, or lakes and shorelines thereof, to support a spawning, nursery, wintering, migratory, nesting, breeding, feeding, or foraging environment for fish and wildlife and other biota.
4. **Pollution Prevention Project** means the planning, design, construction, improvement, maintenance or acquisition of facilities, production processes, equipment or buildings owned or operated by municipalities for the reduction, avoidance, or elimination of the use of toxic or hazardous substances or the generation of such substances or pollutants so as to reduce risks to public health or the environment, including changes in production processes or raw materials; such projects shall not include incineration, transfer from one medium of release or discharge to another medium, off-site or out-of-production recycling, end-of-pipe treatment or pollution control.
5. **The Operation of the Peconic Bay National Estuary Program**, as designated by the United States Environmental Protection Agency. Such projects shall have as their purpose the improvement of existing water quality to meet existing specific water quality standards. Projects which have as a purpose to permit or accommodate new growth shall not be included within this definition



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WATER QUALITY IMPROVEMENT PROGRAM
PROPOSAL SUMMARY

Project Applicant: Board of Trustees for the Freeholders and the Commonalty of the Town of Southampton
 Project Title: Sagaponack Pond Aquatic Habitat Restoration Plan
 Project Manager Name: _____

Name	Trustee Ann Welker and Environmental Analyst James Duryea
Title	Environmental Analyst
Organization	Board of Trustees for the Freeholders and the Commonalty of the Town of Southampton
Address	116 Hampton Road, Southampton NY 11968
Phone	(631)287-5717
Email	Awelker@southamptontownny.gov Jduryea@southamptontownny.gov

Property owner (if different from Project manager organization):

Name	
Affiliation	
Organization	Board of Trustees for the Freeholders and the Commonalty of the Town of Southampton
Address	116 Hampton Road, Southampton NY 11968
Phone	(631)287-5717
Email	awelker@southamptontownny.gov; jduryea@southamptontownny.gov

Project Address: Sagaponack Pond SCTM #(S) 900-8-1-33, 900-117-1-42.2, 908-8-1-34, 900117-2-26.1

Type of Project (Check all that apply):

- Reduction Remediation Restoration

Project Summary: (Provide a brief narrative description of proposed WQIPP project)

See Narrative



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If additional information is needed to describe the project; a project narrative can accompany the application. Please limit the narrative to approximately 3 pages of project description, provide a summary of water quality benefits/objectives of approximately 2 pages and provide a cost estimate of approximately 2 to 4 pages with supporting estimates. Any additional materials should be focused specifically on the proposed project with references to other studies that are pertinent

1. PROJECT TYPE (check all that apply)

Must meet at least one of the definitions of "Water Quality Improvement Project" per State Law Chapter 551 cited above. Check all that apply. **Note: Monitoring costs are only potentially eligible for CPF funding within Aquatic habitat restoration projects.**

- Wastewater Treatment Improvement Project
- Non-point source abatement and control
- Aquatic habitat restoration
- Pollution prevention
- Operation of Peconic Bay National Estuary Program (Grant Match)

2. PRIORITY AREA(S) (check all that apply)

Priority areas are defined in the [Water Quality Improvement Project Plan \(WQIPP\)](#).

- 303(d) Impaired
- Peconic Estuary Program - [PEP map](#)
- High
- Medium
- Outside High and Medium priority areas*

*If Outside High and Medium priority areas, explain how the project is relevant to WQIPP goals.

To create a Water Quality Improvement Plan to incorporate Environmental and Human Health Risks at Sagaponack Pond; Working Towards a Sustainable Plan for Remediation, Tidal Flushing to increase Water Quality, to manage buffers to increase native vegetation to promote filtering excess nutrients into Sagaponack Pond.

3. PROJECT DESCRIPTION

3a. Existing conditions of applicable groundwater/sub-watershed/waterbody and most recent and relevant data available (provide sources).

See Project Description Attached

3b. How the proposed solution addresses the issue in the context of Reduction, Remediation and/or Restoration as per the CPF Water Quality Project Plan. Note all remediation and restoration projects must assure that reduction measures are also addressed.

See Project Narrative



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3c. Describe the proposed technology and its demonstrated efficacy in similar settings. May include published data.

See Narrative

3d. How the project supports Town of Southampton, Suffolk County, NYSDEC, Long Island Nitrogen Action Plan (LINAP) or other adopted goals/policies (provide references with page numbers).

See Narrative

3e. Review the following statements and indicate whether they are applicable to your project. For all "Yes" responses, please indicate how your project addresses the requirements indicated.

YES	N/A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If stormwater system or drainage is proposed: The project must indicate compliance with the New York State Stormwater Design Manual (2015 and as updated).
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If project is related to farmland: Describe any Agricultural Stewardship Plan or other long term strategy for Nitrogen abatement.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	If the project is for habitat restoration: The narrative must address how underlying causes are being ameliorated and expected outcomes for local species populations or other ecological considerations are given.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If project is a Sewage Treatment Plant (STP) or cluster treatment system: Fund allocation request is based on cost for reduction of pre-existing conditions and not for purpose of accommodating new density (describe pre-existing density and associated flow (gallons per day) and total projected nitrogen reduction in narrative). Include detailed information on how many homes the system would treat as well as potential for formation of Sewer District, if required by Suffolk County Health Department or Town Law.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If the project is requesting grant match: Include information related to funding program source and purpose of application and any relevant items on this checklist. Note: A Town Board resolution will be required in order to encumber matching funds for grant applications.

4. WATER QUALITY BENEFIT

4a. Identify Nitrogen, Pathogen or Pollutant of Concern (POC) including Existing Condition and Target Reduction.

Nitrogen, Pathogen or Pollutant of Concern (POC) Existing Condition & Target Reduction is identified

4b. Describe plans for collecting and reporting on water quality over time.

See Narrative



4c. Indicate useful life of proposed technology (must meet or exceed five years).

See Narrative

[Redacted area]

5. COST FACTORS

5a. Explain how you have confirmed that the proposed budget is reasonable, appropriate and necessary. If available, provide third party estimates or other documentation of how costs were determined.

See Narrative

[Redacted area]

5b. Describe any matching funds to be provided.

See Narrative

[Redacted area]

5c. Explain: i. Why project cannot proceed and intended benefits cannot be achieved without external funding.
ii. if funds are awarded at a lower level than requested, or if there are cost overruns, explain how the project will proceed.

See Narrative

[Redacted area]

6. MANAGEMENT, EXPERIENCE, ABILITY

6a. Describe applicant's experience in completing similar projects.

See Narrative

[Redacted area]

6b. Describe community support or opposition to project. If there is opposition, explain how this is to be addressed.

See Narrative

[Redacted area]

6c. Describe any permits needed and time frame/status of approvals. If permits are approved, indicate same.

See Narrative

[Redacted area]



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7. MAINTENANCE, MONITORING, EVALUATION

Estimate ongoing maintenance costs and explain how these will be supported. Explain stewardship and monitoring activities planned for ensuring sustainability of the project.

See Narrative

8. DURATION OF PROJECT

8a. Provide a projected project timeline. Note: The Committee will only make recommendations for shovel-ready projects that can commence this fiscal year.

See Narrative

8b. If project is multi-year or phased, provide a breakdown of budget and milestones for each year and phase.

See Narrative

9. REQUIRED ATTACHMENTS Confirm that the following required documents are attached to this application:

- Photos of existing conditions
- Location Map
- State Environmental Quality Review Act (SEQRA) Long or Short Environmental Assessment Form (EAF)
<https://www.dec.ny.gov/permits/6191.html>
- Completed EPA Spreadsheet Tool for Evaluating Pollutant Load (STEPL)
<https://www.epa.gov/nps/spreadsheet-tool-estimating-pollutant-loads-stepl> or similar standardized methodology (describe)
- Project budget (see attached template)
- Ownership commitment is provided via letter of intent (LOI) for non-municipal owners or municipal resolution for municipal owners
- Public agencies must complete SEQRA on the project and submit determination of significance and associated documentation.

10. OTHER ATTACHMENTS

List other attachments provided, including cost estimates, bids, plans, documentation of matching funds, and other as appropriate to demonstrate project readiness, quality, feasibility, and cost effectiveness



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BUDGET PROPOSAL

Is the applicant a municipality group? Yes No
 If yes, please enter the request date or anticipated request date of RFP (Request for Proposals) _____.

PLANNING/ENGINEERING/DESIGN	Town CPF Request	Matching Funds Committed	Matching Funds Pending	Estimated Total Project Costs
Task 1-	\$-	\$-	\$-	\$- 0.00
Task 2-	\$-	\$-	\$-	\$- 0.00
Task 3-	\$-	\$-	\$-	\$- 0.00
Task 4-	\$-	\$-	\$-	\$- 0.00
Task 5-	\$-	\$-	\$-	\$- 0.00
Task 6-	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
Planning/Engineering/Design Cost Total	\$- 0.00	\$- 0.00	\$- 0.00	\$- 0.00

Contractual Services				
5 years of water quality research and monitoring with reports and recommendations	\$- 250,000.00	\$-	\$-	\$- 250,000.00
The Gobler Lab Exhibit B	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
Contractual Services Cost Total	\$- 250,000.00	\$- 0.00	\$- 0.00	\$- 250,000.00

Construction & Site Improvements				
Inlet Management Long Dredge 1 time a year for 5 years with a 8.5% inflation rate(Exhibit B).	\$- 360,060.22	\$-	\$-	\$- 360,060.22
Inlet Management short Dredge several times a year for 5 years with a 8.5% inflation rate (Exhibit B)	\$- 84,284.48	\$-	\$-	\$- 84,284.48
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
	\$-	\$-	\$-	\$- 0.00
Construction & Site Improvements Cost Total	\$- 444,344.70	\$- 0.00	\$- 0.00	\$- 444,344.70



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WATER QUALITY IMPROVEMENT PROGRAM**

APPLICANT'S INFORMATION

Owner: Board of Trustees of the Freeholders and Commonalty of the Town of Southampton
Contact First and Last Name: Ann Welker (Trustee) and James Duryea Environmental Analyst
Contact Address: 116 Hampton Road Southampton NY 11968
Contact Phone: (631)287-5717
Contact Email: awelker@southamptontownny.gov and jduryea@southamptontownny.gov

CONTRACT RECIPIANT INFORMATION

Name/Organization: Board of Trustees of the Freeholders and Commonalty of the Town of Southampton
Contact Person/Officer: James Duryea
Contact Address: 116 Hampton Road Southampton NY 11968
Contact Phone: (631)287-5717
Contact Email: jduryea@southamptontownny.gov

PROJECT INFORMATION

Project Title: Sagaponack Pond Aquatic Habitat Restoration Plan
Project Location: Sagaponack Pond
Project Description (1-3 sentences):
See Project description attached

ANTICIPATED PROJECT TIMELINE

Begin: Summer 2023
Complete: Summer 2028
Notes:

ATTESTATION

Allocation of CPF funds will not be for the purpose of accommodating new growth, as this is prohibited by State law.

Check all boxes & sign.

- We certify that funds will not be directed for projects for the purpose of accommodating new growth.
- We understand that progress reports will need to be generated as specified in our Water Quality Improvement Contract AND a final report showing qualitative and/or quantitative data will be generated upon project completion. .

Signature: *Ann E Welker* Date 4/14/2022

BOARD OF TRUSTEES
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PRESIDENT

WILLIAM PELL IV
SECRETARY/TREASURER



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ANN WELKER

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Sagaponack Pond Inlet Management

Project Narrative

Taking in nearly 180 acres, Sagaponack Pond is valued for its natural beauty and biodiversity and is one of Southampton's greatest assets. Blessed with a wide variety of aquatic and terrestrial habitats, the region is recognized as significant Coastal Fish and Wildlife Habitat by both the U.S. Fish and Wildlife (USFWS) and New York State Department of State.

Sagaponack Pond is not only recognized as a coastal resource of national and state wide significance, but lies within the Town of Southampton's CPF High Priority Water Quality Improvement Area, as depicted on the CPF Water Quality Improvement Project Plan Map for Sagaponack. Periodic inlet tidal flushing is crucial for the purposes of maintaining and enhancing water quality for Sagaponack Pond.

Sagaponack is under threat from a range of impacts, including among others, water quality degradation, harmful algal blooms (HABs), historic loss of wetlands and naturally vegetated buffers, shoreline erosion, inundation of farmland, shore hardening, road construction, residential development, severe storms and climate change. The effects of sediments, nutrients fertilizers, pesticides, septic effluent and storm water runoff are of particular concern, as these contaminants affect surface water quality, oxygen levels, algal blooms, the health of the wetlands and natural habitats, biodiversity, and recreational use. Due to the threats to the Pond, the town has included Sagaponack Pond in its High Priority Water Quality Improvement Zone.

The Board of Trustees of the Freeholders and commonalty of the Town of Southampton (herein "Board of Trustees" or "Trustees") have managed the tidal flushing of the Sagaponack Inlet (also known as the Sagaponack Cut). The purpose of the management of the inlet is to allow the pond to drain and to restore water levels close to the mean tide levels of the ocean and to flush pond water of contaminants and pathogens, to increase dissolved oxygen levels and to increase salinity to create brackish conditions favored by shellfish, certain wetland vegetation, and wetland dependent wildlife species.

3.0 Project Description and Project Narrative

Sagaponack Pond is not only recognized as a coastal resource of national and state wide significance, but lies within the Town of Southampton's CPF High Priority Water Quality Improvement Area (Exhibit A), as depicted on the CPF Water Quality Improvement Project Plan Map for Sagaponack. The project for approval is for creation of a Water Quality Improvement Plan to incorporate Environmental and Human Health Risks at Sagaponack Pond; Working Towards a Sustainable Plan for Remediation, Tidal Flushing to increase Water Quality, to manage buffers, to increase native vegetation and to promote filtering excess nutrients before they enter Sagaponack Pond.

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The Sagaponack Water Quality Improvement Plan will include planning, design, construction, revitalization, or rejuvenation activities intended to improve the waters of Sagaponack pond to support spawning, nursery, wintering migratory, nesting breeding, feeding, or foraging environment for Fish and wildlife and other biota by incorporating all issues including and not limited to the following: Hydrology, Threats, Management issues, Water Quality, HABs, Swimming Closures, Agricultural Lands, Roads, Water Quality Management/Practices Real Time Measurements, Upland Buffer Installation recommendations, Aquatic Habitat and Watershed Restoration Initiatives, Local Wetland Laws and best management practices for Homeowners and Landscapers, Tidal Inlet Openings, dynamics, and dimensions, Pond Conditions, Endangered Species History, Inventory and management, Potential Permeable Reactive Barriers and Recreation.

The plan will address these topics and issues as well as alternative measures and current methods/practices that improve the overall water quality of Sagaponack Pond. Water quality studies, current tidal flushing and proposed real time water quality sensors will be incorporated in the Sagaponack Water Quality Improvement Plan.

The Trustees have managed the opening and closing of the Sagaponack Inlet for the better part of 50 years. The purpose of managing the inlet was to allow tidal flushing of contaminants and pathogens. This tidal flushing also creates brackish conditions which are favored by shellfish, and certain species of wetland flora and fauna.

Existing Conditions Narrative

Nearly the entire margin of Sagaponack Pond is low-lying and includes mostly residentially developed land, active farmland and protected open space. As described by the "2. Priority Area" narrative above, Sagaponack Pond is under threat from a range of water quality impacts, which are largely being addressed by the opening and closure of the Inlet.

With the aim of aligning inlet management with scientific principles, the Trustees, working with the NYSDEC and USFWS, are in the process of preparing a management plan for Sagaponack Pond. This plan establishes water quality thresholds for the opening and closing of the inlet based upon peer reviewed scientific publications.

Management of the inlet, based upon criteria established by the plan will restore salinity to levels favored by brackish wetland dependent flora and fauna; increase dissolved oxygen; increase water visibility; and will flush excessive nutrients, pathogens, and HABs from Sagaponack Pond.

Goals Narrative and Water Quality Benefit

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The plan will address these topics and issues as well as alternative measures and current methods/practices that improve the overall water quality of Sagaponack Pond. Water quality studies, current tidal flushing and proposed real time water quality sensors will be incorporated in the Sagaponack Water Quality Improvement Plan.

5. Cost Factors

5a. Proposed Budget (Exhibit B)

Proposed budget for the short opening is based off of year 2020 dredge total of cut openings with a projected 8.5% inflation increase per year. Trustees have used H & L Contracting of the Suffolk County Contract for the past year and will continue for the remainder of the county contract.

The longer inlet management dredging is based off H & L Contracting quote (Exhibit E) of \$60,000 per year with an 8.5% inflation increase for each year.

Water Quality Monitoring and environmental observations will continue proposed by The Gobler Lab (Exhibit B).

5b. Matching Funds

NA

5c. Achieving intended benefits

The proposed project activities will occur over the next 5 years in sync with NYSDEC permit.

6. MANAGEMENT, EXPERIENCE, ABILITY

6a. Experience

Already previously approved by CPF funding (Exhibit C) the Trustees have been managing the Inlet openings based off of the data collected by The Gobler Lab at Stony Brook University live monitoring.

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The Board of Trustees, in coordination with Mr. James Duryea, Environmental Analyst, will provide oversight of the project. Mr. Duryea has served as the Trustees Environmental Analyst since 2016. Mr. Duryea is responsible for completing the majority of the Trustees environmental assessments and biological inventories.

6b. Community Support

The proposed Sagaponack Pond Management plan will be adopted by the Board of Trustees after public hearings in order to gain additional support for the document. The Trustees have already secured a 10 year permit and have the support of the New York State Department of Environmental Conservation.

6c. Permits needed

No permits needed. The Trustees have secured a 10 year maintenance dredging permit for the activities Expiring in 2026 (Exhibit D).

7. Maintenance, Monitoring and Evaluation

Decisions with regards to the timing of the opening and/or closing of the Sagaponack inlet will be made based upon data obtained from real time water quality monitoring stations provided by Dr. Christopher Gobler's Lab at Southampton- Stony Brook University (Exhibit E). Water quality data is collected in order to aid in decision-making with respect to management of the inlet.

8. Duration of project

8a. Projected Project Timeline

Continuation of the last 2 years of managing Cut openings as well as water quality monitoring from Stony Brook University to avoid any HABs leading to potential fish kills. Seeking 5 year approval and funding in sync with the NYSDEC 10 year permit. Money has already been secured for the creation of the Sagaponack Pond Management Plan. The Trustees are currently in the process of hiring a consultant to develop the management plan.