

2022 ORGANIZATIONAL CHART

PUBLIC SAFETY

Main Line: 702-1700
Fax: 283-2694

CODE ENFORCEMENT

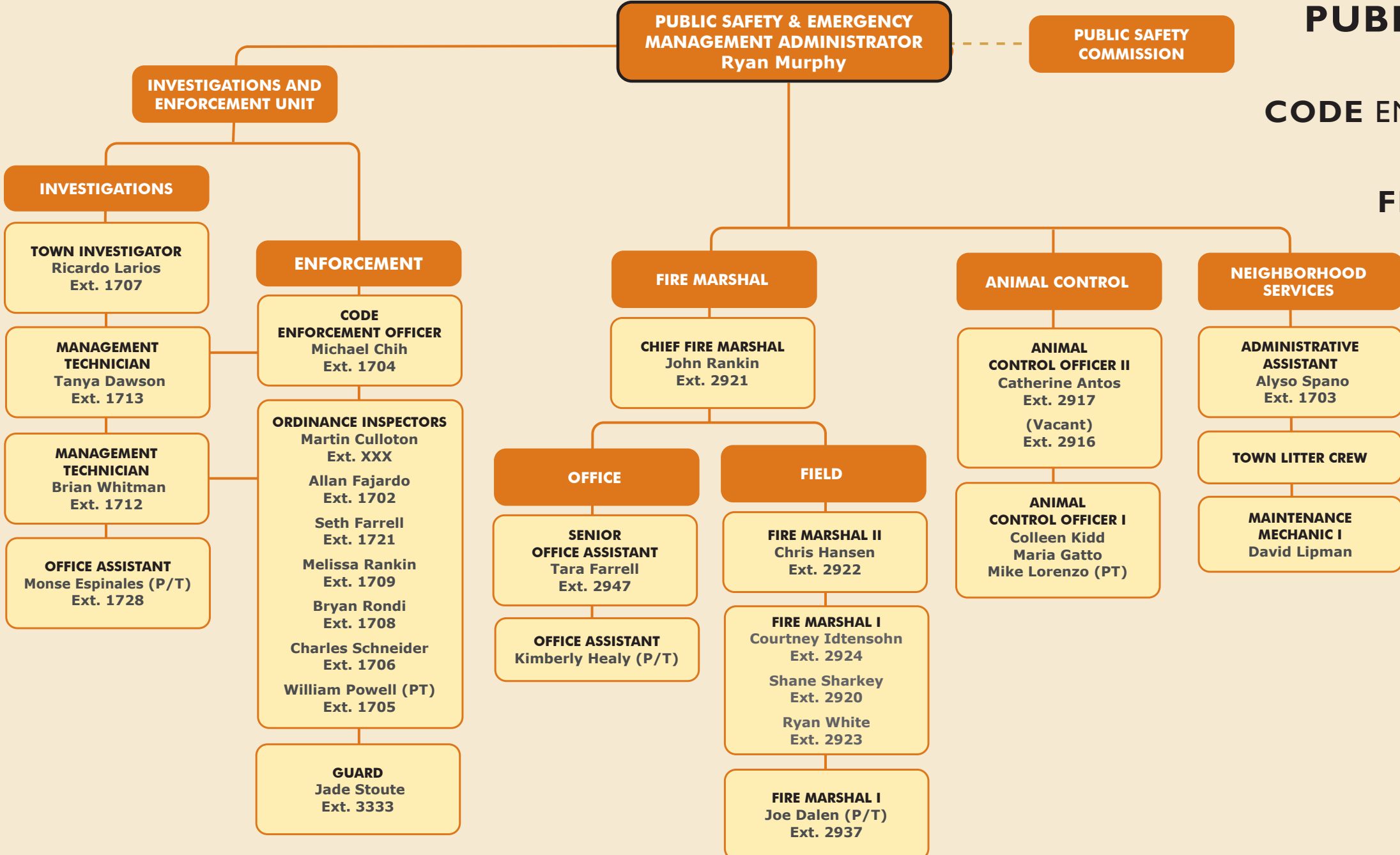
Main Line: 702-1700
Fax: 283-2694

FIRE MARSHAL

Main Line: 702-2919
Fax: 728-3688

ANIMAL CONTROL

Main Line: 702-2915
Fax: 728-3688



PUBLIC SAFETY & EMERGENCY PREPAREDNESS - SUMMARY

Department: Public Safety & Emergency Preparedness

Budget Year: 2022
Division: Public Safety Department
Tax District: Full Town

Cost Center #: 3412
Manager: Ryan Murphy

NOTES:

Departmental Mission & Responsibilities:

Emergency preparedness is most clearly defined as an organized effort to mitigate against, prepare for, respond to and recover from any event (be it natural or man made) which threatens to, or actually does inflict damage to people and/or property, by bringing together the proper mix of resources from the federal, state and local governments, the public and business and industry.

It is the responsibility of Emergency Preparedness to facilitate interdepartmental coordination of Southampton Town departments, to maintain a plan for the Town of Southampton, addressing the following: emergency communications systems; emergency exercises/drills; evacuation plan and training; public information /education; warning system, mobilization of emergency personnel/equipment; and interagency planning and coordination with other agencies at local, county, state and federal levels.

Workload:

Upgrade and maintain Emergency Preparedness Plan, inventory and repair of existing equipment, establish contacts with the many public safety organizations (fire departments/ambulance corps), federal, state, county and local governmental bodies and provide training/instruction/exercises for local agencies. This is a continual process.

This also includes funding for Fire and EMS Training and maintenance of the Fire Training Building in Hampton Bays.

Goals & Objectives:

1. To construct and direct the implementation of an Emergency Preparedness plan that fully addresses Town-wide MITIGATION, PREPARATION, RESPONSE AND RECOVERY.
2. Hold periodic meetings to instill the philosophy that Emergency Management/Preparedness is a group effort and partnership of all Town government departments and agencies to ensure public safety in the event of a disaster.

Legal Authority:

Established pursuant to Southampton Town Board Resolution 2010-791.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/22	Alloc. %
Public Safety Department													
Public Safety													
Public Safety & Emergency Preparedness - 3412													
Town Code Compliance and Emergency	ADMINISTRATIVE	122,500	4,900	0	127,400	28,860	8,476	16,435	955	54,726	182,126	1.9	100.0
Management Technician	ADMINSUPPORT	62,606	1,253	0	63,859	28,860	4,905	8,239	492	42,496	106,356	8.0	100.0
Administrative Assistant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 1	62,995	0	0	62,995	28,860	4,839	8,128	491	42,318	105,313	0.7	100.0
Guard	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 1	44,213	0	0	44,213	13,536	3,396	5,705	350	22,987	67,200	0.5	100.0
Total Public Safety & Emergency Preparedness - 3412		292,315	6,153	0	298,468	100,116	21,616	38,507	2,288	162,527	460,995		

NOTES:

Town of Southampton
2022 Tentative Budget
Public Safety & Emergency Preparedness - 3412

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Difference	2023 Tentative/2022 % of Change
6875	Disability	52	39	52	69	15	88	88	(19)	(27.46%)	88	88	0	0.00%
	Total Employee Benefits - Current	71,888	88,660	99,772	129,054	65,160	165,555	165,555	(36,501)	(28.28%)	167,050	167,050	(1,495)	(0.90%)
	Total Employee Costs	280,367	270,315	314,067	382,847	208,795	499,723	499,723	(116,876)	(30.53%)	509,372	509,372	(9,649)	(1.93%)
	Contractual:													
6401	Contracts	30,000	15,516	30,000	30,000	2,016	30,000	30,000	0	0.00%	30,000	30,000	0	0.00%
6420	Other	20,000	398	70,000	6,360	0	45,000	45,000	(38,640)	(607.55%)	45,000	45,000	0	0.00%
6445	Food	500	119	500	500	210	500	500	0	0.00%	500	500	0	0.00%
	Total Contractual	50,500	16,034	100,500	36,860	2,226	75,500	75,500	(38,640)	(104.83%)	75,500	75,500	0	0.00%
	Total Expenditures	330,867	286,348	414,567	419,707	211,022	575,223	575,223	(155,516)	(37.05%)	584,872	584,872	(9,649)	(1.68%)
	Net Surplus (Deficit)	0	44,519	0	0	186,279	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		

INVESTIGATION & ENFORCEMENT UNIT - SUMMARY

Department: Investigation & Enforcement Unit

Budget Year: 2022

Division: Public Safety Department

Tax District: Part Town Land Management (22)

Cost Center #: 3125

Manager: Ryan Murphy

NOTES:

Departmental Mission & Responsibilities:

The goals and objectives of this unit are to obtain compliance with all local and state codes by voluntary compliance. Absent voluntary compliance, the unit assists in the prosecution of the offenders in Town Justice Court, as directed by the prosecutors in the Town Attorney's Office.

Workload:

The investigations and Enforcement Unit is responsible to effectively, efficiently and proactively investigate all violations of quality of life complaints within the Town of Southampton. The unit will assist in obtaining compliance, the ultimate goal of all violations of the Town and State codes as reported to or discovered by investigation of the members of the unit. Many complaints and code violations are corrected by voluntary compliance of the residents and property owners in the Township. The overall mission of the unit is to assist in correcting quality of life violations by voluntary compliance and education of the residents of the Town.

Goals & Objectives:

The goals and objectives of this unit are to obtain compliance with all local and state codes by voluntary compliance. Absent voluntary compliance, the unit assists in the prosecution of the offenders in Town Justice Court, as directed by the prosecutors in the Town Attorney's Office.

Legal Authority:

The Investigation & Enforcement Unit was created by adoption of the 2007 Operating Budget.

2022 Investigation & Enforcement Unit Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
Rental Permits are renewable every two years.		
Standard fee	\$300	
Income Qualified Tenant fee waived		
Enhanced Star, Veterans Exemption, or Senior Citizen's Exemption	\$150	
Volunteer Fire Department or Ambulance Workers Real Property Exemption	\$150	
Inspection / Certification by Licensed Architect or Licensed Engineer	\$200	
Senior Citizen (as per §330-5) or Qualified Disabled Person (as per §216-2)	\$150	
Property in Violation of Chapter 270 (Rental Properties)	\$500	
Expedited Permit Application	\$750	

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/22	Alloc. %
Public Safety Department													
Investigations and Enforcement													
Investigation & Enforcement Unit - 3125													
Management Technician	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - D / Step 4	54,048	0	6,062	60,110	1,572	4,615	7,753	444	14,384	74,494	2.8	100.0
Ordinance Enforcement Officer	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - J / Step 4	77,632	4,658	883	83,173	28,860	6,802	11,426	6,065	53,153	136,326	10.8	100.0
Ordinance Inspector	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 4	65,772	0	300	66,072	13,536	5,427	9,116	5,126	33,204	99,276	2.9	100.0
Ordinance Inspector	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 3	64,843	0	300	65,143	28,860	5,351	8,987	5,054	48,252	113,395	1.6	100.0
Ordinance Inspector	CSEA40HOUR-NEW / CSEA40HOUR - 7-1-2010 - G / Step 2	63,914	0	300	64,214	28,860	5,274	8,859	4,982	47,975	112,189	0.6	100.0
Ordinance Inspector	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 3	64,843	6,484	2,958	74,285	1,572	6,050	10,162	5,085	22,869	97,154		100.0
Ordinance Inspector-Spanish Speaking	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 4	65,772	0	6,362	72,134	1,572	5,891	9,895	5,147	22,504	94,638	3.5	100.0
Ordinance Inspector	CSEA40HOUR-NEW / CSEA40HOUR-NEW - G / Step 5	68,392	4,104	809	73,305	28,860	5,995	10,070	5,345	50,270	123,575	13.8	100.0
Town Investigator	CSEA40HOUR-NEW / CSEA40HOUR-NEW - H / Step 6	73,184	4,391	300	77,875	28,860	6,372	10,703	5,716	51,651	129,527	14.1	100.0
Ordinance Inspector	PART-TIME	26,010	0	300	26,310	0	2,160	0	2,038	4,198	30,508		100.0
Total Investigation & Enforcement Unit - 3125		624,410	19,637	18,574	662,621	162,552	53,936	86,971	45,002	348,461	1,011,082		

NOTES:

Town of Southampton

2022 Tentative Budget

Investigation & Enforcement Unit - 3125

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/Amended Difference	2022 Tentative/Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/Requested Difference	2023 Tentative/Requested % of Change
Real Property Taxes:														
1001	Property Taxes	810,805	803,702	711,058	704,412	666,470	630,625	630,282	(74,130)	(10.52%)	633,881	633,527	3,245	0.51%
	Total Real Property Taxes	810,805	803,702	711,058	704,412	666,470	630,625	630,282	(74,130)	(10.52%)	633,881	633,527	3,245	0.51%
Other Revenue:														
1560	Rental Permits	210,000	358,650	349,000	377,200	446,650	450,000	450,000	72,800	19.30%	460,000	460,000	10,000	2.22%
2228	Revenue from Other Governments	0	30,000	30,000	30,000	15,000	30,000	30,000	0	0.00%	30,000	30,000	0	0.00%
2770	Miscellaneous	0	0	0	0	43	0	0	0	0.00%	0	0	0	0.00%
5031	Interfund Transfer - Revenue	0	0	0	25,000	25,000	0	0	(25,000)	(100.00%)	0	0	0	0.00%
	Total Other Revenue	210,000	388,650	379,000	432,200	486,693	480,000	480,000	47,800	11.06%	490,000	490,000	10,000	2.08%
	Total Revenue	1,020,805	1,192,352	1,090,058	1,136,612	1,153,163	1,110,625	1,110,282	(26,330)	(2.32%)	1,123,881	1,123,527	13,245	1.19%
Salaries:														
6100	Salaries	571,636	557,241	584,992	578,838	376,858	598,400	598,400	(19,562)	(3.38%)	617,724	617,724	(19,324)	(3.23%)
6101	Overtime	40,000	34,360	40,000	54,429	21,954	40,000	40,000	14,429	26.51%	40,000	40,000	0	0.00%
6103	Accumulated Sick/Personal Days	0	0	0	571	571	1,092	1,092	(521)	(91.24%)	1,092	1,092	0	0.00%
6105	Part Time Salaries	25,500	21,726	25,500	48,650	23,934	26,010	26,010	22,640	46.54%	26,530	26,530	(520)	(2.00%)
6110	Longevity	24,865	16,477	21,580	21,580	1,200	19,637	19,637	1,943	9.01%	20,234	20,234	(597)	(3.04%)
6127	Cash in Lieu of Health Benefits	20,672	13,937	14,649	14,649	7,175	14,782	14,782	(133)	(0.91%)	14,782	14,782	0	0.00%
6144	Clothing Cleaning	2,400	2,250	2,700	2,700	2,250	2,700	2,700	0	0.00%	2,700	2,700	0	0.00%
	Total Salaries	685,073	645,991	689,421	721,417	433,942	702,621	702,621	18,796	2.61%	723,062	723,062	(20,442)	(2.91%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	80,176	80,014	92,284	92,284	58,988	87,006	86,971	5,313	5.76%	89,734	89,697	(2,727)	(3.14%)

Town of Southampton

2022 Tentative Budget

Investigation & Enforcement Unit - 3125

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Difference	2023 Tentative/2022 % of Change
6830	FICA Tax Expenditure	54,063	48,060	55,568	58,018	32,392	57,018	56,996	1,021	1.76%	58,685	58,662	(1,666)	(2.92%)
6835	MTA Tax	2,407	2,126	2,474	2,582	1,443	2,538	2,537	45	1.72%	2,612	2,611	(74)	(2.92%)
6840	Worker's Compensation	21,636	16,671	36,953	36,953	23,577	42,714	42,428	(5,475)	(14.82%)	44,060	43,766	(1,337)	(3.15%)
6860	Medical Insurance - Active Employees	120,156	139,914	147,264	147,264	93,526	148,404	148,404	(1,140)	(0.77%)	148,404	148,404	0	0.00%
6865	Dental & Optical	12,420	11,403	12,420	12,420	8,173	14,148	14,148	(1,728)	(13.91%)	14,148	14,148	0	0.00%
6875	Disability	174	18	174	174	16	176	176	(2)	(1.38%)	176	176	0	0.00%
Total Employee Benefits - Current		291,033	298,207	347,136	349,694	218,115	352,004	351,661	(1,967)	(0.56%)	357,819	357,465	(5,804)	(1.65%)
Total Employee Costs		976,105	944,198	1,036,557	1,071,111	652,058	1,054,625	1,054,282	16,830	1.57%	1,080,881	1,080,527	(26,246)	(2.49%)
Contractual:														
6403	Gasoline	14,000	9,191	14,000	14,000	11,248	14,000	14,000	0	0.00%	15,000	15,000	(1,000)	(7.14%)
6406	Repair Equipment	1,000	2,175	1,000	1,000	0	1,000	1,000	0	0.00%	2,000	2,000	(1,000)	(100.00%)
6410	Postage	0	0	0	0	0	4,000	4,000	(4,000)	(100.00%)	4,000	4,000	0	0.00%
6411	Printing and Stationery	1,500	554	1,500	1,500	0	2,000	2,000	(500)	(33.33%)	1,500	1,500	500	25.00%
6412	Publications	2,200	2,258	2,200	2,600	2,536	3,200	3,200	(600)	(23.08%)	2,200	2,200	1,000	31.26%
6418	Uniforms	8,000	18,241	8,000	8,000	3,427	5,000	5,000	3,000	37.50%	3,000	3,000	2,000	40.00%
6420	Other	2,000	1,324	10,000	9,600	2,467	10,000	10,000	(400)	(4.17%)	2,000	2,000	8,000	80.00%
6423	Small Equipment (Non-Capital)	1,000	1,964	1,000	13,000	0	1,000	1,000	12,000	92.31%	1,000	1,000	0	0.00%
6425	Office Supplies	3,000	2,399	3,000	3,000	2,425	3,000	3,000	0	0.00%	2,500	2,500	500	16.67%
6450	Schools & Training	6,500	690	6,500	6,500	135	6,500	6,500	0	0.00%	3,500	3,500	3,000	46.15%
6466	Telephone - Wireless	3,500	4,209	4,300	4,300	2,489	4,300	4,300	0	0.00%	4,300	4,300	0	0.00%

Town of Southampton

2022 Tentative Budget

Investigation & Enforcement Unit - 3125

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Tentative Difference	2023 Tentative/2022 Tentative % of Change
6477	Copier Leases	2,000	2,104	2,000	2,000	990	2,000	2,000	0	0.00%	2,000	2,000	0	(0.01%)
	Total Contractual	44,700	45,109	53,500	65,500	25,718	56,000	56,000	9,500	14.50%	43,000	43,000	13,000	23.21%
	Total Expenditures	1,020,805	989,307	1,090,058	1,136,612	677,776	1,110,625	1,110,282	26,330	2.32%	1,123,881	1,123,527	(13,245)	(1.19%)
	Net Surplus (Deficit)	0	203,045	0	0	475,387	0	0			0	0		
	Appropriated Fund Balance:													
9090	Appropriated Fund Balance	0	0	0	0	0	0	0			0	0		

FIRE PREVENTION - SUMMARY

Department: Fire Prevention

Budget Year: 2022

Division: Public Safety Department

Tax District: Full Town

Cost Center #: 3410

Manager: Ryan Murphy

NOTES:

Departmental Mission & Responsibilities:

The division will continue to work to save lives, protect public safety, and help businesses comply with fire codes. It will continue to coordinate with local fire departments and emergency medical providers. The Chief Fire Marshal or designee shall continue to serve as Liaison for the Fire Advisory Board, EMS Advisory Committee, Southampton Town Chiefs Council and the Southampton Town Fire District Officers Association. The Chief Fire Marshal shall continue to administer the provisions of Chapter 164 of the Town Code, and other code sections as requested or as defined within the relevant Chapter.

In addition the office will continue to be responsible for the administration of a permit system consisting of operating permits, tent and canopy permits, as well as the responsibility to administer Special Event, Public Assembly and Outdoor Dining, Bed and Breakfast establishments, Farmstands, Junkyards, and Mobile Home Parks.

Workload:

The office performs inspections of businesses within the Town, as well as villages of Quogue and Sagaponack. It also performs plans review of site plans, subdivisions and commercial building plans, including tenant changes, fire alarms, commercial cooking equipment and fire extinguishment systems including residential sprinkler systems, in the Town and assists the Village of Quogue as requested. It handles fire investigations, hazardous materials response and fire related complaints in the Town, as well as the Villages of North Haven, Quogue, Sagaponack and Westhampton Beach. It performs violation searches, usually for title and mortgage companies. The review of Special Events applications and permit approval were added to its duties in 2010. Applicants are required to submit an Incident Action Plan, which is used to provide information to emergency responders to help ensure the safety of attendees. Fire Prevention continues to provide support for Emergency Preparedness, including Emergency Operations Center (EOC) staffing at the Town and County level.

Goals & Objectives:

Consistent with its mission, Fire Prevention will continue to work to save lives, protect public safety, and help businesses comply with fire codes, as well as coordinating with local fire departments and emergency medical personnel.

Legal Authority:

Fire Prevention was created by Local Ordinance 49 effective 1/1/68. Authority for operating permits is defined in Chapter 164 of the Town Code. Other permit processes and administration are defined within various chapters of the Town Code. In 2012, the Fire Prevention and Fire Marshal costing centers were combined into Fire Prevention (3410).

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/22	Alloc. %
Public Safety Department													
Fire Prevention													
Fire Prevention - 3410													
Fire Marshal I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 2	63,914	2,557	300	66,770	13,536	5,392	9,056	3,964	31,948	98,718	6.2	100.0
Fire Marshal I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 3	64,843	0	6,849	71,692	1,572	5,772	9,696	4,035	21,075	92,767	2.4	100.0
Fire Marshal I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - G / Step 2	63,914	0	3,138	67,052	1,572	5,413	9,092	3,965	20,043	87,094	1.3	100.0
Office Assistant - Requested *subject to civil service approval	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - B / Step 1	44,213	0	0	44,213	28,860	3,396	5,705	350	38,311	82,524		100.0
Senior Office Assistant	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - D / Step 2	52,524	2,101	6,456	61,081	1,572	4,689	7,877	441	14,579	75,660	6.3	100.0
Chief Fire Marshal	CSEA40HOUR-NEW / CSEA40HOUR-NEW - O / Step 3	97,865	9,786	3,604	111,255	31,884	8,317	15,026	6,091	61,318	172,573	33.4	100.0
Fire Marshal II	CSEA40HOUR-OLD / CSEA40HOUOLD - 13 / Step 6	84,815	8,481	300	93,596	31,884	7,536	12,659	5,272	57,351	150,947	28.0	100.0
Total Fire Prevention - 3410		472,086	22,925	20,647	515,659	110,880	40,516	69,111	24,119	244,625	760,284		

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
PERMIT TYPE: TC 164		
Operating Permits: All operating permits:	there shall be a late fee of \$50 for any permit that is not renewed within thirty days of its date of expiration.	
Combustible dust/vapor producing operations	\$175	
Storage of Compressed and liquefied gases		
Up to 10,000 gallons [container water capacity]	\$300	
In excess of 10,000 gallons (container water capacity)	\$600	
Storage of Retail Sale of Propane (exchange)		
2,000 gallons or less	\$275	
Explosive materials	\$750	
Public Fireworks display/proximate audience display/pyrotechnic display and special effects	\$700	
Private Fireworks display/proximate audience display/pyrotechnic display and special effects	\$700	
Flammable/combustible liquids		
Greater than 55 gallons but less than 1,000 gallons	\$150	
1,000 gallons or greater	\$600	
Marine fueling operations	\$300	
Flammable finishing	\$200	
Pyroxylin Plastics	\$150	
Welding	\$75	
Facilities with H areas	\$450	
Aviation facilities	\$250	
Dry cleaning	\$100	
Fruit crop ripening facilities	\$100	
Fumigation and fogging	\$100	
Semi-conductor fabrication	\$500	

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
Lumber and woodworking facilities	\$200	
Organic coating processes	\$175	
Industrial ovens	\$175	
Motor fuel repair operations	\$175	
High piled storage	\$175	
Tire rebuilding	\$275	
Aerosols	\$175	
Combustible fibers	\$200	
Corrosive material	\$250	
Cryogenic fluids	\$250	
Flammable gases	\$175	
Flammable solids	\$225	
Toxic materials	\$225	
Organic peroxides	\$250	
Oxidizers		
Class 1	\$125	
Class 2	\$275	
Class 3	\$400	
Class 4	\$500	
Unstable materials		
Class 1	\$200	
Class 2	\$300	
Class 3	\$400	
Class 4	\$500	

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
Water reactive materials	\$300	
*increase minimum late fee in 2014 to not less than	\$50	
Single event/seasonal permits		
Bon fires	\$75	
Late fee - less than 48 hours' notice	\$40	
Tents - Residential	(First tent fee is based upon the largest sized tent)	
First tent:		
Less than 1,000 sq. ft.	\$75	
1,000 sq. ft. but less than 5,000 sq. ft.	\$200	
5,000 sq. ft. but less than 10,000 sq. ft.	\$300	
10,000 sq. ft. but less than 15,000 sq. ft.	\$500	
15,000 sq. ft. but less than 50,000 sq. ft.	\$750	
50,000 sq. ft. or greater	\$1,500	
For each additional tent less than 1,000 sq. ft.	\$100	
For each additional tent 1,000 sq. ft. but less than 10,000 sq. ft.	\$150	
For each additional tent greater than 10,000 sq. ft.	\$300	
Late fee - less than 48 hours' notice	(There is one late fee charged regardless of the number of tents. It is based upon the size of the largest tent.)	
For tents less than 10,000 sq. ft.	\$50	
For tents 10,000 sq. ft. or greater	\$150	

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
Tents – Commercial (First tent fee is based upon the largest sized tent)		
First tent:		
Less than 1,000 sq. ft.	\$300	
1,000 sq. ft. but less than 5,000 sq. ft.	\$350	
5,000 sq. ft. but less than 10,000 sq. ft.	\$400	
10,000 sq. ft. but less than 15,000 sq. ft.	\$500	
15,000 sq. ft. but less than 50,000 sq. ft.	\$700	
50,000 sq. ft. or greater	\$1,500	
For each additional tent less than 1,000 sq. ft.	\$125	
For each additional tent 1,000 sq. ft. but less than 10,000 sq. ft.	\$175	
For each additional tent greater than 10,000 sq. ft.	\$300	
Late fee - less than 48 hours' notice	(There is one late fee charged regardless of the number of tents. It is based upon the size of the largest tent.)	

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
For tents less than 10,000 sq. ft.	\$100	
For tents 10,000 sq. ft. or greater	\$250	
Compressed and liquefied gases		
<i>For each temporary installation</i>		
<i>2,000 gallons or less</i>	\$75	
Late fee	\$35	
Seasonal canopy permits - due May 31	\$225	
There shall be a late fee of	\$75 for any seasonal canopy permit that is not renewed within thirty days of its date of expiration.	
Permits for system installation: Pre-installation fee - if any fire-protection system is modified or commencement of any installation is started without the benefit of applicable fire-prevention permits, all fees associated with said modification or installation will be equal to double the otherwise applicable fee for all fire-prevention permits		
Plans review for commercial cooking vapor system		
<i>New</i>	\$250	
<i>Amended Plan</i>	\$100	
Plans review for alteration to commercial cooking vapor system		
<i>Alteration</i>	\$175	
<i>Amended Plan</i>	\$100	
Plans review for new fire extinguishing system (wet/dry)		
<i>Wet System</i>	\$250	
<i>Amended Plan</i>	\$100	
Plans review for alteration of fire extinguishing system (wet/dry)		
<i>Wet System</i>	\$175	
<i>Amended Plan</i>	\$100	
Installation of LPG system (one and two family exempt)		

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
Aboveground <i>includes exchange sites</i>	\$200	
Underground	\$350	
Acceptance/compliance test	\$50 \$100	\$50
Plans review for Fire Sprinkler		
- NFPA 13 Standard (up to 25 devices)	\$300	
Additional Devices (26 and above)	(\$7 each additional device)	
Alteration to fire sprinkler (up to 25 devices)	\$200	
Two hour pressure test/acceptance test inspections for sprinklers systems	\$125	
Plans review for Fire Sprinkler NFPA 13R or 13D	\$200	
Alteration to fire sprinkler	\$100	
Acceptance/compliance test	\$75 \$100	\$25
Smoke/fire detection system plans review		
New	\$200	
Alteration to system	\$100	
Acceptance Test (per visit)	\$50 \$100	\$50
Plans review for installation of aboveground flammable/combustible liquid tank	\$300	
(Residential and heating system tanks are exempt)		
Final inspection for compliance	\$50	
All change order plans review	\$100	
Plans review for installation of underground flammable/combustible liquid tank	\$350	
(residential and heating systems are exempt)		
Final inspection for compliance	\$50	
All change order plans review	\$100	
Plans review for removal of underground flammable/combustible liquid tank	\$275	
(residential and heating systems are exempt)		

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
Final inspection for compliance	\$50	
All change order plans review	\$100	
Plans review for installation of cistern	\$200	
Final inspection for compliance	\$75	
All change order plans review	\$125	
Plans review for any "H" occupancy or area	\$600	
Final inspection for compliance	\$150	
All change order plans review	\$200	
Violation Search	\$40 \$50	\$10
Amended Plans Fee for Smoke/Fire Detection System Permits, Fire Sprinkler NFPA 13 Standard and Fire Sprinkler NFPA 13R or 13D		\$100
Reactivation Fee for Smoke/Fire Detection System Permits, Fire Sprinkler NFPA 13 Standard, Fire Sprinkler NFPA 13R or 13D, Fire Extinguishing System (wet/dry)		1/2 the price of the permit
a. Smoke/Fire Detection System Permits (NEW) - \$100, (ALTERATION) - \$50		
b. Fire Sprinkler NFPA 13 Standard (NEW) - \$150 (ALTERATION) - \$100		
c. Fire Sprinkler NFPA 13R or 13D (NEW) \$100 (ALTERATION) - \$50		
d. Fire Extinguishing System (wet/dry) (NEW) - \$125 (ALTERATION) - \$87.50		
Public Assembly		
<i>Occupant load</i>		
Less than 50	\$0	
50-250	\$200	
251-500	\$400	
501 – 1,050	\$700	
More than 1,050	\$1,000	
PERMIT TYPE: TC 199 Annual Permit		
Junkyard Annual Fee	\$450	

NOTES:

2022 Fire Prevention Fee Schedule

Fee Schedule	2022 Fee Schedule	Proposed Increase
There shall be a late fee of	\$100 for any permit that is not renewed within thirty days of the renewal date.	
PERMIT TYPE: TC 220 Annual Permit		
Manufactured Home Annual Fee	\$500	
There shall be a late fee of \$40 \$100 for any permit that is not renewed within thirty days of the renewal date.		
PERMIT TYPE: TC 250 Seasonal Permit		
Sidewalk Dining	\$300	
There shall be a late fee of	\$100 for any permit that is not renewed within thirty days of the renewal date.	
PERMIT TYPE: TC 330 Annual Permit		
Bed & Breakfast Annual Fee	\$250	
There shall be a late fee of	\$100 for any permit that is not renewed within thirty days of its date of expiration.	
PERMIT TYPE: TC 330 Temporary Permit		
Farm Stand Fee	\$50	
Late fee	\$25	
PERMIT TYPE: TC Annual Permit		
Mulch & Hogging Log Storage Application	\$200 per location (tax map Number)	
Late fee	\$45	

NOTES:

Town of Southampton

2022 Tentative Budget

Fire Prevention - 3410

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Difference	2023 Tentative/2022 % of Change
Real Property Taxes:														
1001	Property Taxes	619,317	576,074	580,624	580,624	549,243	581,824	495,308	(85,316)	(14.69%)	476,543	446,628	(48,680)	(9.83%)
	Total Real Property Taxes	619,317	576,074	580,624	580,624	549,243	581,824	495,308	(85,316)	(14.69%)	476,543	446,628	(48,680)	(9.83%)
Other Revenue:														
1523	Alarm Billing	50,000	88,393	50,000	50,000	54,570	50,000	50,000	0	0.00%	50,000	50,000	0	0.00%
1561	Inspection Contracts	1,000	3,800	1,000	1,000	0	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
2550	Public Safety Permits	250,000	234,306	250,000	250,000	235,510	250,000	250,000	0	0.00%	250,000	250,000	0	0.00%
2553	Special Event Permits	0	0	0	0	0	0	100,000	100,000	100.00%	0	100,000	0	0.00%
2770	Miscellaneous	0	3,973	0	0	1,867	0	0	0	0.00%	0	0	0	0.00%
	Total Other Revenue	301,001	330,472	301,001	301,001	291,947	301,001	401,001	100,000	33.22%	301,000	401,000	0	0.00%
	Total Revenue	920,318	906,546	881,625	881,625	841,190	882,825	896,309	14,684	1.67%	777,543	847,628	(48,680)	(5.43%)
Salaries:														
6100	Salaries	479,972	379,946	435,489	435,489	275,171	427,873	472,086	(36,598)	(8.40%)	442,103	487,861	(15,775)	(3.34%)
6101	Overtime	37,000	41,073	37,000	37,000	22,376	42,000	42,000	(5,000)	(13.51%)	35,000	35,000	7,000	16.67%
6103	Accumulated Sick/Personal Days	3,200	0	3,390	3,390	2,319	4,665	4,665	(1,275)	(37.61%)	4,665	4,665	0	0.00%
6105	Part Time Salaries	12,098	31,858	45,000	45,000	9,933	57,568	0	45,000	100.00%	12,819	0	0	0.00%
6110	Longevity	33,275	19,138	17,720	17,720	0	22,925	22,925	(5,206)	(29.38%)	23,655	23,655	(730)	(3.18%)
6127	Cash in Lieu of Health Benefits	0	8,595	6,023	14,353	7,175	14,782	14,782	(429)	(2.99%)	14,782	14,782	0	0.00%
6144	Clothing Cleaning	1,500	1,050	1,800	1,800	1,500	1,500	1,200	600	33.33%	1,500	1,200	0	0.00%
	Total Salaries	567,044	481,661	546,421	554,751	318,475	571,313	557,659	(2,908)	(0.52%)	534,524	567,163	(9,505)	(1.70%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	67,106	66,970	68,183	68,183	43,583	63,406	69,111	(928)	(1.36%)	65,422	71,326	(2,215)	(3.20%)

Town of Southampton

2022 Tentative Budget

Fire Prevention - 3410

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/	2022 Tentative/	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/	2023 Tentative/
									Amended Difference	% of Change			Amended Difference	% of Change
6830	FICA Tax Expenditure	40,202	36,387	37,844	37,844	24,246	38,111	40,516	(2,672)	(7.06%)	39,045	41,549	(1,033)	(2.55%)
6835	MTA Tax	1,864	1,617	1,698	1,698	1,084	1,722	1,829	(131)	(7.69%)	1,776	1,887	(59)	(3.21%)
6840	Worker's Compensation	18,151	13,986	22,654	22,654	14,454	22,086	22,167	488	2.15%	22,815	22,900	(733)	(3.31%)
6860	Medical Insurance - Active Employees	172,536	85,866	126,180	117,850	46,975	72,588	99,876	17,974	15.25%	72,588	99,876	0	0.00%
6865	Dental & Optical	8,280	6,254	8,280	8,280	4,843	9,432	11,004	(2,724)	(32.90%)	9,432	11,004	0	0.00%
6875	Disability	139	25	139	139	9	141	123	16	11.29%	141	123	0	0.00%
Total Employee Benefits - Current		308,278	211,105	264,978	256,648	135,194	207,487	244,625	12,023	4.68%	211,219	248,664	(4,039)	(1.65%)
Total Employee Costs		875,322	692,765	811,399	811,399	453,669	778,800	802,284	9,115	1.12%	745,743	815,828	(13,544)	(1.69%)
Contractual:														
6401	Contracts	22,175	696	22,175	22,175	1,632	22,175	22,175	0	0.00%	10,950	10,950	11,225	50.62%
6403	Gasoline	10,000	5,468	10,800	10,650	6,864	10,800	10,800	(150)	(1.41%)	10,000	10,000	800	7.41%
6406	Repair Equipment	800	841	1,600	1,600	610	2,500	2,500	(900)	(56.25%)	600	600	1,900	76.00%
6407	Repair Building	0	0	0	0	0	0	0	0	0.00%	0	0	0	0.00%
6410	Postage	150	0	200	200	0	300	300	(100)	(50.00%)	150	150	150	50.00%
6411	Printing and Stationery	600	376	1,500	1,500	0	3,500	2,000	(500)	(33.33%)	600	600	1,400	70.00%
6412	Publications	1,350	1,647	3,700	3,700	1,635	4,000	4,000	(300)	(8.11%)	1,400	1,400	2,600	65.00%
6416	Travel, Dues and Related	800	640	2,400	2,400	477	3,000	3,000	(600)	(25.00%)	250	250	2,750	91.67%
6418	Uniforms	1,570	6,624	2,500	2,500	1,831	5,000	2,500	0	0.00%	700	700	1,800	72.00%
6420	Other	1,000	1,876	1,500	1,500	1,238	1,500	1,500	0	0.00%	1,000	1,000	500	33.33%
6423	Small Equipment (Non-Capital)	1,000	39,926	10,000	30,679	21,794	36,000	30,000	679	2.21%	1,000	1,000	29,000	96.67%
6425	Office Supplies	1,000	2,015	1,500	1,500	927	1,500	1,500	0	0.00%	1,000	1,000	500	33.33%
6426	Supplies - Other	500	4,679	5,000	5,000	88	5,000	5,000	0	0.00%	500	500	4,500	90.00%

Town of Southampton

2022 Tentative Budget

Fire Prevention - 3410

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Tentative Difference	2023 Tentative/2022 Tentative % of Change
6441	Diesel Fuel	0	94	100	250	184	500	500	(250)	(100.00%)	0	0	500	100.00%
6450	Schools & Training	800	1,008	4,000	4,000	1,303	5,000	5,000	(1,000)	(25.00%)	400	400	4,600	92.00%
6466	Telephone - Wireless	3,000	1,995	3,000	3,000	1,108	3,000	3,000	0	0.00%	3,000	3,000	0	(0.01%)
6477	Copier Leases	250	123	250	250	51	250	250	0	0.00%	250	250	0	0.00%
Total Contractual		44,995	68,009	70,225	90,904	39,741	104,025	94,025	(3,121)	(3.43%)	31,800	31,800	62,225	66.18%
Total Expenditures		920,317	760,774	881,624	902,303	493,410	882,825	896,309	5,994	0.66%	777,543	847,628	48,681	5.43%
Net Surplus (Deficit)		0	145,771	0	(20,679)	347,780	0	0			0	0		
Appropriated Fund Balance:														
9090	Appropriated Fund Balance	0	0	0	20,679	0	0	0			0	0		

ANIMAL CONTROL - SUMMARY

Department: Animal Control

Budget Year: 2022

Division: Public Safety Department

Tax District: Full Town

Cost Center #: 3511

Manager: Ryan Murphy

NOTES:

Departmental Mission & Responsibilities:

Enforcing applicable Town Code and NYS Agriculture and Market Laws to ensure public safety and quality of life for resident and visitors, including the associated animal populations.

Workload:

Responds to calls as dispatched; enforces Town Code Chapter 150 and NYS Agriculture and Markets Law Article 7; seizes dogs found to be in violation of State and local laws; provides routine patrols, including Town beaches; maintains records and files bite reports; reviews applications for Commercial Animal Enterprises and issues permits; works with the SPCA on cruelty complaints and animal emergency preparedness; follows up on dog licensing.

Goals & Objectives:

In 2010, the Animal Control Unit was relocated to the Animal Shelter. The Animal Shelter Supervisor is tasked with oversight of the privatized animal shelter. The Town will continue to function as a landlord to the Southampton Animal Shelter Foundation, the nonprofit organization which was awarded the contract to privatize the animal shelter by Town Board Resolution 2009-1313. Pursuant to this agreement, the Animal Shelter Supervisor will continue to coordinate the Town's obligations and serve as the point of contact to the Southampton Animal Shelter Foundation.

In 2015, the contract with the Southampton Animal Shelter Foundation was revised to remove the Animal Control Department from the shelter.

In 2016 the Animal Control Unit was relocated to the Fire Marshal's office on Jackson Avenue, and shelter oversight was removed from the Animal Shelter Supervisor's Duties.

Legal Authority:

Animal Control operates under the authority of NYS Agriculture & Markets Law Article 7, Sections 114 and 115 and Southampton Town Code Chapter 150.

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/22	Alloc. %
Public Safety Department													
Animal Control Division													
Animal Control - 3511													
Animal Control Officer I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - D / Step 1	51,730	0	0	51,730	28,860	4,079	6,852	1,792	41,584	93,314	0.4	100.0
Animal Control Officer I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - D / Step 1	51,730	0	300	52,030	28,860	4,102	6,891	1,793	41,646	93,676	0.4	100.0
Animal Control Officer II	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - F / Step 1	59,247	0	712	59,959	13,536	4,726	7,939	2,053	28,254	88,213	3.7	100.0
Animal Control Officer I	PART-TIME	20,800	0	300	21,100	0	1,663	0	732	2,395	23,495		100.0
Total Animal Control - 3511		183,507	0	1,312	184,819	71,256	14,571	21,682	6,370	113,879	298,699		

NOTES:

Town of Southampton

2022 Tentative Budget

Animal Control - 3511

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Difference	2023 Tentative/2022 % of Change
Real Property Taxes:														
1001	Property Taxes	355,407	355,407	364,628	257,040	237,333	314,913	314,913	57,873	22.52%	317,568	317,568	2,655	0.84%
	Total Real Property Taxes	355,407	355,407	364,628	257,040	237,333	314,913	314,913	57,873	22.52%	317,568	317,568	2,655	0.84%
Other Revenue:														
2552	Animal Control Permit Fees	1,000	400	1,000	1,000	500	1,000	1,000	0	0.00%	1,000	1,000	0	(0.01%)
	Total Other Revenue	1,000	400	1,000	1,000	500	1,000	1,000	0	0.00%	1,000	1,000	0	(0.01%)
	Total Revenue	356,407	355,807	365,628	258,040	237,833	315,913	315,913	57,873	22.43%	318,568	318,568	2,655	0.84%
Salaries:														
6100	Salaries	212,099	212,096	216,616	102,122	109,106	162,707	162,707	(60,585)	(59.33%)	168,481	168,481	(5,773)	(3.55%)
6101	Overtime	3,000	0	3,000	3,000	1,704	3,500	3,500	(500)	(16.67%)	3,000	3,000	500	14.29%
6103	Accumulated Sick/Personal Days	5,012	2,719	5,572	5,097	5,096	412	412	4,685	91.92%	412	412	0	0.00%
6105	Part Time Salaries	0	0	0	12,800	2,085	20,800	20,800	(8,000)	(62.50%)	21,216	21,216	(416)	(2.00%)
6110	Longevity	11,356	11,355	11,555	11,555	8,181	0	0	11,555	100.00%	0	0	0	0.00%
6144	Clothing Cleaning	600	600	600	600	300	900	900	(300)	(50.00%)	900	900	0	0.00%
	Total Salaries	232,066	226,769	237,344	135,175	126,473	188,319	188,319	(53,145)	(39.32%)	194,009	194,009	(5,689)	(3.02%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	29,765	29,705	33,742	33,742	21,568	21,682	21,682	12,060	35.74%	22,447	22,447	(765)	(3.53%)
6830	FICA Tax Expenditure	18,563	17,145	18,804	18,677	8,999	14,961	14,961	3,716	19.90%	15,449	15,449	(488)	(3.26%)
6835	MTA Tax	833	762	844	852	384	673	673	179	21.04%	694	694	(22)	(3.23%)
6840	Worker's Compensation	8,484	6,537	6,498	6,498	4,146	5,652	5,652	846	13.03%	5,843	5,843	(191)	(3.37%)
6860	Medical Insurance - Active Employees	53,904	56,689	53,904	49,604	32,678	66,540	66,540	(16,936)	(34.14%)	66,540	66,540	0	0.00%

Town of Southampton

2022 Tentative Budget

Animal Control - 3511

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Tentative Difference	2023 Tentative/2022 % of Change
6865	Dental & Optical	4,140	4,137	4,140	4,140	2,240	4,716	4,716	(576)	(13.91%)	4,716	4,716	0	0.00%
6875	Disability	52	14	52	52	4	71	71	(18)	(35.17%)	71	71	0	0.00%
Total Employee Benefits - Current		115,740	114,988	117,985	113,566	70,020	114,294	114,294	(729)	(0.64%)	115,759	115,759	(1,465)	(1.28%)
Total Employee Costs		347,807	341,757	355,329	248,741	196,492	302,614	302,614	(53,873)	(21.66%)	309,768	309,768	(7,154)	(2.36%)
Contractual:														
6403	Gasoline	4,500	2,565	4,500	4,500	2,241	4,500	4,500	0	0.00%	4,500	4,500	0	0.00%
6411	Printing and Stationery	300	0	300	300	0	300	300	0	0.00%	300	300	0	0.00%
6418	Uniforms	800	753	1,000	1,000	0	1,000	1,000	0	0.00%	800	800	200	20.00%
6423	Small Equipment (Non-Capital)	500	0	1,000	0	0	4,000	4,000	(4,000)	(100.00%)	700	700	3,300	82.50%
6466	Telephone - Wireless	1,000	680	1,000	1,000	358	1,000	1,000	0	0.00%	1,000	1,000	0	0.00%
6481	Veterinarian Fees	1,500	1,356	2,500	2,500	235	2,500	2,500	0	0.00%	1,500	1,500	1,000	40.00%
Total Contractual		8,600	5,354	10,300	9,300	2,834	13,300	13,300	(4,000)	(43.01%)	8,800	8,800	4,500	33.83%
Total Expenditures		356,407	347,111	365,629	258,041	199,327	315,914	315,914	(57,873)	(22.43%)	318,568	318,568	(2,654)	(0.84%)
Net Surplus (Deficit)		0	8,696	0	0	38,506	0	0			0	0		
Net Surplus (Deficit)		0	8,696	0	0	38,506	0	0			0	0		

ANIMAL CONTROL - SUMMARY

Department: Community Response Unit

Budget Year: 2022

Division: Public Safety Department

Tax District: Full Town

Cost Center #: 3012

Manager: Ryan Murphy

Departmental Mission & Responsibilities:

As per resolution 2021-229 Town Board created new Cost Center under Public Safety Department.

The Town Litter Crew (TLC) program was established as an emergency response to noticeable and excessive PPE waste, including but not limited to protective face coverings and gloves, along roadways, in parking lots, at beaches and throughout the Town of Southampton.

Following the Success of the 2020 TLC program, Town Code Compliance and Emergency Management Administrator recommended expanding the program further with new and varied responsibilities to reinforce and support existing Town programs.

Workload:

Goals & Objectives:

Legal Authority:

TBR 2021-229

NOTES:

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/22	Alloc. %
Public Safety Department													
Public Safety													
Community Response Unit - 3012													
Maintenance Mechanic I	CSEA40HOUR - 7-1-2010 / CSEA40HOUR - 7-1-2010 - C / Step 2	48,661	0	0	48,661	28,860	3,960	6,652	3,303	42,776	91,437	0.6	100.0
Total Community Response Unit - 3012		48,661	0	0	48,661	28,860	3,960	6,652	3,303	42,776	91,437		

NOTES:

Town of Southampton

2022 Tentative Budget

Community Response Unit - 3012

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Tentative Difference	2023 Tentative/2022 Tentative % of Change
Real Property Taxes:														
1001	Property Taxes	0	0	0	160,258	160,258	165,527	165,527	5,269	3.29%	169,695	169,695	4,168	2.52%
	Total Real Property Taxes	0	0	0	160,258	160,258	165,527	165,527	5,269	3.29%	169,695	169,695	4,168	2.52%
	Total Revenue	0	0	0	160,258	160,258	165,527	165,527	5,269	3.29%	169,695	169,695	4,168	2.52%
Salaries:														
6100	Salaries	0	0	0	23,336	6,980	48,661	48,661	(25,325)	(108.52%)	50,342	50,342	(1,681)	(3.45%)
6105	Part Time Salaries	0	0	0	35,000	0	45,000	45,000	(10,000)	(28.57%)	45,000	45,000	0	0.00%
	Total Salaries	0	0	0	58,336	6,980	93,661	93,661	(35,325)	(60.55%)	95,342	95,342	(1,681)	(1.79%)
Employee Benefits - Current:														
6810	Employee Retirement - Active	0	0	0	3,665	1,527	6,652	6,652	(2,987)	(81.51%)	6,882	6,882	(230)	(3.45%)
6830	FICA Tax Expenditure	0	0	0	5,829	534	5,961	5,961	(132)	(2.27%)	6,099	6,099	(138)	(2.31%)
6835	MTA Tax	0	0	0	260	24	265	265	(5)	(1.93%)	277	277	(12)	(4.56%)
6840	Worker's Compensation	0	0	0	3,864	0	3,109	3,109	755	19.53%	3,217	3,217	(107)	(3.45%)
6860	Medical Insurance - Active Employees	0	0	0	7,554	0	27,288	27,288	(19,734)	(261.24%)	27,288	27,288	0	0.00%
6865	Dental & Optical	0	0	0	690	0	1,572	1,572	(882)	(127.83%)	1,572	1,572	0	0.00%
6875	Disability	0	0	0	60	1	18	18	42	70.60%	18	18	0	0.00%
	Total Employee Benefits - Current	0	0	0	21,922	2,086	44,866	44,866	(22,944)	(104.66%)	45,353	45,353	(487)	(1.09%)
	Total Employee Costs	0	0	0	80,258	9,067	138,527	138,527	(58,269)	(72.60%)	140,695	140,695	(2,168)	(1.56%)

Town of Southampton
2022 Tentative Budget
Community Response Unit - 3012

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Tentative Difference	2023 Tentative/2022 Tentative % of Change
	Equipment:													
6201	Vehicles	0	0	0	55,000	0	0	0	55,000	100.00%	0	0	0	0.00%
	Total Equipment	0	0	0	55,000	0	0	0	55,000	100.00%	0	0	0	0.00%
	Contractual:													
6401	Contracts	0	0	0	20,000	0	20,000	20,000	0	0.00%	20,000	20,000	0	0.00%
6420	Other	0	0	0	5,000	1,483	5,000	5,000	0	0.00%	7,000	7,000	(2,000)	(40.00%)
6466	Telephone - Wireless	0	0	0	0	0	2,000	2,000	(2,000)	(100.00%)	2,000	2,000	0	0.00%
	Total Contractual	0	0	0	25,000	1,483	27,000	27,000	(2,000)	(8.00%)	29,000	29,000	(2,000)	(7.41%)
	Total Expenditures	0	0	0	160,258	10,549	165,527	165,527	(5,269)	(3.29%)	169,695	169,695	(4,168)	(2.52%)
	Net Surplus (Deficit)	0	0	0	0	149,709	0	0			0	0		
	Net Surplus (Deficit)	0	0	0	0	149,709	0	0			0	0		

ANIMAL CONTROL - SUMMARY

Department: Public Safety Commission

Budget Year: 2022

Division: Public Safety Department

Tax District: Full Town

Cost Center #: 3013

Manager: Ryan Murphy

NOTES:

Departmental Mission & Responsibilities:

Public Safety Commission consist of five members appointed by the Town Board to consider an applicant's appeal based upon false alarm charges, as governed by Town Code § 85-4, and uphold, modify, or remove the charges

Workload:

Goals & Objectives:

Legal Authority:

Local Law number 3 of 2009 amended Chapter 19 of the Code of the Town of Southampton, entitled " Department of Police," and established Public Safety Commission. The local law was enacted pursuant to Municipal Home Rule § 10(1)(ii)(d)(3).

Employee Compensation & Benefits Schedule

Position	Class/Grade/Step	Base Salary	Longevity	Other Comp	Total Comp	Medical Benefits	Employer FICA	Retirement	Other Benefits	Total Benefits	Total Comp. & Benefits	Yrs Srv 1/1/22	Alloc. %
Public Safety Department													
Public Safety													
Public Safety Commission - 3013													
Public Safety Commission	APPOINTBOARD	2,000	0	0	2,000	0	154	258	36	448	2,448		100.0
Public Safety Commission	APPOINTBOARD	1,000	0	0	1,000	0	77	129	27	233	1,233		100.0
Public Safety Commission	APPOINTBOARD	1,000	0	0	1,000	0	77	129	27	233	1,233		100.0
Public Safety Commission	APPOINTBOARD	1,000	0	0	1,000	0	77	129	27	233	1,233		100.0
Public Safety Commission	APPOINTBOARD	1,000	0	0	1,000	0	77	129	27	233	1,233		100.0
Total Public Safety Commission - 3013		6,000	0	0	6,000	0	462	775	144	1,381	7,381		

NOTES:

Town of Southampton

2022 Tentative Budget

Public Safety Commission - 3013

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Tentative Difference	2023 Tentative/2022 Tentative % of Change
	Real Property Taxes:													
1001	Property Taxes	0	0	0	0	0	0	7,381	7,381	100.00%	0	7,381	0	0.00%
	Total Real Property Taxes	0	0	0	0	0	0	7,381	7,381	100.00%	0	7,381	0	0.00%
	Total Revenue	0	0	0	0	0	0	7,381	7,381	100.00%	0	7,381	0	0.00%
	Salaries:													
6100	Salaries	0	0	0	0	0	0	6,000	(6,000)	(100.00%)	0	6,000	0	0.00%
	Total Salaries	0	0	0	0	0	0	6,000	(6,000)	(100.00%)	0	6,000	0	0.00%
	Employee Benefits - Current:													
6810	Employee Retirement - Active	0	0	0	0	0	0	775	(775)	(100.00%)	0	775	0	0.00%
6830	FICA Tax Expenditure	0	0	0	0	0	0	462	(462)	(100.00%)	0	462	0	0.00%
6835	MTA Tax	0	0	0	0	0	0	21	(21)	(100.00%)	0	21	0	0.00%
6840	Worker's Compensation	0	0	0	0	0	0	35	(35)	(100.00%)	0	35	0	0.00%
6875	Disability	0	0	0	0	0	0	88	(88)	(100.00%)	0	88	0	0.00%
	Total Employee Benefits - Current	0	0	0	0	0	0	1,381	(1,381)	(100.00%)	0	1,381	0	0.00%
	Total Employee Costs	0	0	0	0	0	0	7,381	(7,381)	(100.00%)	0	7,381	0	0.00%
	Total Expenditures	0	0	0	0	0	0	7,381	(7,381)	(100.00%)	0	7,381	0	0.00%
	Net Surplus (Deficit)	0	0	0	0	0	0	0			0	0		

Town of Southampton
2022 Tentative Budget
 Public Safety Commission - 3013

Account Code	Description	2020 Adopted Budget	2020 Actual	2021 Adopted Budget	2021 Amended Budget	2021 Dec YTD Actual	2022 Requested Budget	2022 Tentative Budget	2022 Tentative/2021 Amended Difference	2022 Tentative/2021 Amended % of Change	2023 Requested Budget	2023 Tentative Budget	2023 Tentative/2022 Difference	2023 Tentative/2022 % of Change
	Net Surplus (Deficit)	0	0	0	0	0	0	0			0	0		