

TRUSTEES OFFICE

116 HAMPTON ROAD
SOUTHAMPTON, NY 11968



WWW.SOUTHAMPTONTOWNNY.GOV/TRUSTEES

PHONE: 631 287-5717

FAX: 631 287-5723

BOARD OF TRUSTEES
OF THE FREEHOLDERS AND COMMONALTY OF THE
TOWN OF SOUTHAMPTON

**KAYAK, CANOE, AND STAND-UP PADDLEBOARD
STORAGE RACK PERMIT APPLICATION**

PLEASE CHECK THE RACK LOCATION (ONE ONLY)

| |
|---|
| <p>___ 22 Little Neck Road, Shinnecock Hills (access to Shinnecock Bay East via Old Fort Pond)</p> <p>___ Oakhurst Road, Hampton Bays (access to Peconic Bay)</p> |
|---|

If paying by check, please make check payable to: *Southampton Town Trustees*

| | |
|--|------------------------------|
| ___ RESIDENT | FEE: \$100.00 for the season |
| ___ SENIOR CITIZEN | FEE: \$75.00 for the season |
| <i>(62 + years of age – must show proof)</i> | |

APPLICANT INFORMATION:

Name: _____

Phone #: _____ Alt. Phone #: _____

E-mail: _____

Street Address: _____

Mailing Address: _____

KAYAK, CANOE, OR STAND-UP PADDLEBOARD INFORMATION:

Make: _____ Model: _____

Serial #: _____ Year: _____

Color: _____ Length: _____

| | |
|-----------|-------|
| _____ | _____ |
| Signature | Date |

ALL ITEMS MUST BE SECURED. The Board of the Trustees of the Freeholders and Commonalty of the Town of Southampton accept no responsibility for loss of or damages to the kayak, canoe and stand-up paddleboard or any personal property.

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KAYAK, CANOE, AND STAND-UP PADDLEBOARD STORAGE RACK PERMIT APPLICATION

CHECKLIST OF REQUIRED DOCUMENTS TO BE SUBMITTED WITH APPLICATION:

Please complete and submit the following checklist to ensure your application is complete.

- _____ **Application**
- _____ **Non-Refundable Application Fee**
- _____ **Copy of Proof of Residency (provide ONE of the following residency requirements)**
- _____ **Notarized Indemnification and Hold Harmless**
- _____ **Color Photograph of Kayak, Canoe, or Stand-Up Paddleboard**
- _____ **Senior Citizen Requirements** In addition to the above residency requirements, **proof of age is required for persons 62 and older.**

*** The fee is due at time of application, unless applying for a waitlist spot.**

Description of Additional Documents Required

The Southampton Town Trustees office will NOT accept any incomplete applications.

1. **Application**
2. **Non-Refundable Fee**
 - a. Footage is determined by what is written on the registration
 - b. All fees are NON-REFUNDABLE
 - c. Please make checks payable to "Southampton Town Trustees"
3. **Copy of Proof of Residency (provide ONE of the following residency requirements)**
 - a. Driver's license with a Town of Southampton Street Address
 - b. A current tax bill with the applicant's name listed in the owner's box
 - i. *If the tax bill is in a corporation or LLC, please supply Articles of Incorporation or LLC documentation*
 - ii. *If the tax bill is in your spouse's name, please include a copy of your marriage certificate*
 - c. Three (3) utility bills service to a street address in the township
 - i. *One current, one from six months ago, and one from a year ago*
4. **Indemnification and Hold Harmless**
 - a. Must be notarized
 - b. Please put your primary residence address
5. **Color Photograph of Kayak, Canoe, or Stand-Up Paddleboard**
6. **Senior Citizen Requirements**
 - a. In addition to the above residency requirements, **proof of age is required for persons 62 and older.**



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INDEMNIFICATION AND HOLD HARMLESS

I, _____, residing at:

(primary physical address)

hereby shall release, indemnify, defend and hold harmless the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton, its officers, employees, contractors, agents and representatives from and against any and all demands, liabilities, losses, damages, expenses (including reasonable attorney's fees) and judgments for any personal injuries, death, or property damage directly relating to or arising from the installation and/or use of the kayak, canoe, and stand-up paddleboard storage rack permitted under this application.

Signature

STATE OF NEW YORK)

) ss.:

COUNTY OF SUFFOLK)

On the _____ day of _____ 20____, before me the undersigned, personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) and that by his/her/their signature(s) on the instrument the individual(s) or the person upon their behalf of which the individual(s) acted executed the instrument.

NOTARY PUBLIC

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KAYAK, CANOE, AND STAND-UP PADDLEBOARD STORAGE RACK PERMITS
RULES AND REGULATIONS

[Added 11-23-2020]

1. No person shall store personal property on Trustee kayak, canoe, and stand-up paddleboard storage racks unless such person has obtained a permit as prescribed by these rules and regulations.
2. Kayak, canoe, and stand-up paddleboard storage rack permits can be obtained by a freeholder, resident or taxpayer upon first applying for said permit from the Town Trustees.
3. There shall be a fee, established by resolution (see annual fee schedule), duly adopted by the Board of Trustees, for such permit. When a permit application is accepted by the Town Trustees, a permit sticker will be issued to the applicant. Such sticker shall be affixed to the kayak, canoe, and stand-up paddleboard and correlate with a numbered space for permittee use. There shall be a fee for any replacement sticker set within the annual fee schedule duly adopted by the Board of Trustees.
4. The permit shall allow for storage of a kayak, canoe, and stand-up paddleboard starting April 1 of the year of issued permit, and said permit shall expire October 31 of the year of issue.
5. There shall be a reduced fee for a freeholder, resident or taxpayer who is a senior citizen aged 62 or older on the date of application.
6. Kayak, canoe, and stand-up paddleboard storage rack permits may not be purchased by nonresidents.
7. Any person qualified as set forth above may obtain a kayak, canoe, and stand-up paddleboard storage rack permit by making an application therefor and paying the fee as set forth within annual fee schedule.
8. Storage rack locations shall be established annually within the Trustee fee schedule.
9. Permits shall be issued on a first-come-first-served basis upon date of filing of application designating a specific location. Upon a storage rack being filled to capacity, wait lists shall be established for each location for the next available space. Wait lists shall expire the last day of October of each calendar year.
10. Such application shall be made in writing in the form prescribed by the Town Trustees and shall be filed in the Town Trustees' office and shall include, but not be limited to, the following information:

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- a. The applicant's name and date of birth.
 - b. The applicant's residence, with street number, if any.
 - c. The length of the applicant's residence in the Town of Southampton.
 - d. The applicant's domicile outside the Town of Southampton.
 - e. The applicant's real property owned in the Town of Southampton, with street number, if any.
11. No permit holder shall store more than one kayak, canoe, and stand-up paddleboard per assigned storage rack space.
 12. Any personal property other than permitted kayak, canoe, and stand-up paddleboard left unattended on or immediately adjacent to a Trustee storage rack shall be subject to seizure by the Bay Constable, Marine Maintenance Department, or any other agent or assignee of the Board of Trustees.
 13. Any permitted kayak, canoe, and stand-up paddleboard left on the Trustee storage rack after November 5 of the calendar year for which permit is issued shall be deemed abandoned, and shall be subject to seizure by the Bay Constable, Marine Maintenance Department, or any other agent or assignee of the Board of Trustees.
 14. All seized property shall be the subject of a public hearing in which the owner thereof will be notified and may claim said property.
 15. Permit holders shall be notified in writing at the address provided within their application no later than 14 days prior to public hearing. A permit describing the property at issue, and issued to the same individual claiming said property, shall be deemed proof of ownership.
 16. All seized property other than permitted kayak, canoe, and stand-up paddleboard property shall be noticed to John/Jane Doe by publication, no later than 14 days prior to public hearing. The owner must prove their ownership by clear and convincing evidence.
 17. Any unclaimed property left for a period of 30 days following a public hearing, or property in which an unknown owner has not claimed by sufficient proof as determined by the Board, shall be deemed abandoned, and shall be auctioned at a public auction.
 18. The Board of the Trustees of the Freeholders and Commonalty of the Town of Southampton accept no responsibility for loss of or damages to the kayak, canoe and stand-up paddleboard or any personal property. Failure to follow these rules may lead to suspension pending hearing and revocation of the right to use the storage space.