



**TOWN OF SOUTHAMPTON**  
**CODE ENFORCEMENT**  
**INVESTIGATIONS & ENFORCEMENT UNIT**  
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**Ryan Murphy**  
Town Code Compliance & Emergency  
Management Administrator



[www.southamptontownny.gov/codeenforcement](http://www.southamptontownny.gov/codeenforcement)

Email: [CodeEnforcementInquiries@Southamptontownny.gov](mailto:CodeEnforcementInquiries@Southamptontownny.gov)

Agent Letter

I, \_\_\_\_\_ being duly sworn, depose and say that I am  
the owner of the premises located at: \_\_\_\_\_, and  
I am designating: \_\_\_\_\_, to represent and act on  
my behalf as my agent, and to file the necessary documents to obtain  
a rental permit(s).

\_\_\_\_\_  
Signature of owner:

Sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary signature & stamp