

LOCATION:

240 West Montauk Highway
Hampton Bays, NY 11946



PHONE: 631 287-5717

FAX: 631 287-5723

MAILING ADDRESS:

240 West Montauk Highway
Hampton Bays, NY 11946

BOARD OF TRUSTEES
OF THE FREEHOLDERS AND COMMONALTY OF THE
TOWN OF SOUTHAMPTON

MOORING APPLICATION COVER SHEET

***ALL FEES ARE NON-REFUNDABLE**

If paying by check, please make check payable to: *Southampton Town Trustees*

| APPLICATION TYPE: | LENGTH OF PERMIT ON CALENDAR YEAR: | NON-REFUNDABLE FEE: |
|--------------------------------|--|---------------------|
| Resident/Taxpayer | 3 year permit on calendar year | \$300 |
| Resident/Taxpayer PWC/Jet Ski | 3 year permit on calendar year | \$300 |
| Temporary Resident | 1 year permit on calendar year | \$200 |
| Temporary Resident PWC/Jet Ski | 1 year permit on calendar year | \$250 |
| Commercial/Aquaculture | 1 year permit on calendar year | \$250 |
| Mooring Dinghy Fee | Duration of the Mooring Permit | \$25 |
| Permit Modification Fee | <i>Will not change expiration date on permit</i> | \$25 |

The Mooring Permit Application Process is as follows:

- ✦ Submit Mooring Checklist, Application, Fee and ALL additional documents to the Town Trustees Office.
- ✦ Once you RECEIVE your permit, the mooring is ready to be set in the water for the mooring season (April 1 – December 1)
- ✦ For waitlisted area permittees, the mooring must be in the water NO LATER than July 4th

Waitlisted Mooring Areas Information:

- ✦ To be added to any of the waitlisted areas, please submit Mooring Checklist, Application, and ALL additional documents – DO NOT INCLUDE FEE AT THIS TIME.
- ✦ The following areas are on a WAITLIST and may not have availability:
 1. Fresh Pond, North Sea
 2. Red Creek Pond, Hampton Bays
 3. Wooley Pond, North Sea
 4. Noyack Creek, Noyac
 5. Mill Creek, Noyac

DOCUMENTS TO BE SUBMITTED WITH APPLICATION:

Please check the following to ensure your application is complete and acknowledge with signature below.
SEE NEXT PAGE FOR DESCRIPTIONS OF BELOW INFORMATION.

- _____ Application
- _____ Non-Refundable Application Fee
- _____ Proof of valid vessel insurance **(SEE REQUIREMENTS)**
- _____ Proof of Residency (provide ONE of the following residency requirements)
- _____ Current Boat Registration (Required for motorized vessels ONLY)
- _____ Indemnification and Hold Harmless
- _____ Color Photograph of Vessel
- _____ Map of waterbody with proposed mooring location marked
- _____ Tax Bill, Deed OR Survey (ONLY applicants applying in front of their own property)
- _____ Copy of Lease/Rent Papers (TEMPORARY RESIDENTS ONLY)

Applicant Signature: _____

Date: _____

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Description of Additional Documents Required

The Southampton Town Trustees office will NOT accept any incomplete applications.

- 1. Application**
- 2. Non-Refundable Application Fee**
- 3. Proof of valid vessel insurance with declarations page showing amount of coverage and fuel spill coverage**
 - a. Licensee agrees to maintain in full force and effect during the Term and thereafter so long as Licensee is in occupancy of any part of the Premises, with a reputable insurance company qualified to do business in the State (a) customary "all risk" hull insurance to insure the full declared value of the Vessel and related equipment from damage or theft for the full insurable amount thereof, such insurance to include wreck removal coverage, and (b) public liability insurance of not less than \$500,000 per occurrence or in the aggregate.
 - b. Licensee shall cause Licensor to be named an additional insured and as a certificate holder entitled to notice under such insurance policies. Licensor should be stated as follows:

*Board of Trustees of the Freeholders and Commonalty of the
Town of Southampton
240 W. Montauk Highway
Hampton Bays, NY 11946*
- 4. Proof of Residency (provide ONE of the following residency requirements)**
 - a. Driver's license with a Town of Southampton Street Address
 - b. A current tax bill with the applicant's name listed in the owner's box
 - i. *If the tax bill is in a corporation or LLC, please supply Articles of Incorporation or LLC documentation*
 - ii. *If the tax bill is in your spouse's name, please include a copy of your marriage certificate*
 - c. Three (3) utility bills service to a street address in the township
 - i. *One current, one from six months ago, and one from a year ago*
- 5. Current Boat Registration (Required for motorized vessels ONLY)**
 - a. Name on the boat registration must match proof of residency, insurance and indemnification and hold harmless
 - b. Boats without a registration such as a sailboat or a rowboat does require a Sail Number or a Hull ID
- 6. Indemnification and Hold Harmless**
 - a. Must be notarized
 - b. Please put your primary residence address
- 7. Color Photograph of Vessel**
- 8. Map of waterbody with proposed mooring location marked with an X**
- 9. Property Tax Bill, Deed, OR survey of property**
 - a. ONLY if you are applying for a mooring facing your property
- 10. Copy of Lease/Rent Papers (TEMPORARY RESIDENTS ONLY)**

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MOORING WATERBODIES

Any maximum boat length left blank will depend on the water depth in that waterbody

| Waterbody | Hamlet Location | Regular Mooring Maximum Boat Length | Commercial/ Aquaculture Mooring Maximum Boat Length |
|-----------------------|---|--|--|
| Beaverdam Creek | Westhampton | - | 40' |
| Birch Creek | Flanders | 30' | 40' |
| Bullhead Bay | North Sea | 30' | 40' |
| Cold Spring Pond | Tuckahoe | 30' | 40' |
| Davis Creek | North Sea | 26' | 40' |
| East River | Eastport | - | 40' |
| Far Pond | Shinnecock Hills | - | 40' |
| Fish Creek | North Sea | 26' | 40' |
| Genets Creek | Village of North Haven | 30' | 40' |
| Goose Creek | Flanders | 26' | 40' |
| Hayground Cove | Water Mill | - | 40' |
| Heady Creek | Village of Southampton | - | 40' |
| Ligonee Creek | Village of Sag Harbor | 26' | 40' |
| Little Sebonac Creek | North Sea | 26' | 40' |
| Mecox Bay | Water Mill | - | 40' |
| Middle Pond | Shinnecock Hills | - | 40' |
| Mill Creek | Flanders | 26' | 40' |
| Mill Creek | Water Mill | - | 40' |
| Moneybogue Bay | Village of Westhampton Beach | - | 40' |
| Moriches Bay | Westhampton | - | 40' |
| Morris Cove | Village of Sag Harbor | 30' | 40' |
| North Sea Harbor | North Sea | 30' | 40' |
| Old Fort Pond | Shinnecock Hills | - | 40' |
| Penniman Creek | Village of Quogue | - | 40' |
| Quantuck Bay | Village of Quogue/Village of Westhampton Beach | - | 40' |
| Reeves Bay | Flanders | 30' | 40' |
| Sagaponack Lake | Bridgehampton/Village of Sagaponack | - | 40' |
| Sag Harbor Cove | Sag Harbor | 30' | 40' |
| Scallop Pond | North Sea | 30' | 40' |
| Seatuck Cove | Speonk-Remsenburg | 30' | 40' |
| Seatuck Creek | Eastport | - | 40' |
| Sebonac Creek | North Sea | 30' | 40' |
| Shinnecock Bay East | Southampton | - | 40' |
| Shinnecock Bay West | Hampton Bays/East Quogue | - | 40' |
| Smith Creek | Hampton Bays | - | 40' |
| Squires Pond | Hampton Bays | 26' | 40' |
| Staff Paynes Creek | Noyac | 30' | 40' |
| Taylor Creek | Village of Southampton | - | 40' |
| Tiana Bay | Hampton Bays/East Quogue | - | 40' |
| Upper Sag Harbor Cove | Village of Sag Harbor | 30' | 40' |
| Weesuck Creek | East Quogue | - | 40' |
| West Neck Creek | North Sea | 30' | 40' |

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WAITLISTED AREAS

| Waterbody | Hamlet Location | Regular Mooring Maximum Boat Length | Commercial/ Aquaculture Mooring Maximum Boat Length |
|----------------|-----------------|-------------------------------------|---|
| Fresh Pond | North Sea | 30' | 40' |
| Mill Creek | Noyac | 30' | 40' |
| Noyack Creek | Noyac | 30' | 40' |
| Red Creek Pond | Hampton Bays | 30' | 40' |
| Wooley Pond | North Sea | 30' | 40' |

ANCHOR WEIGHT GUIDE

Please be advised the anchor weights below are just a suggestion, we advise you to consult with your local marina or marine specialist

Boat Anchor Guide

| Registered Vessel Length Ft. | Anchor Weight Lbs. | Chain | Nylon Dacron Line |
|------------------------------|--------------------|-------|-------------------|
| Up to 13 | 100 | 3/8" | 1/2" |
| 14-20 | 150 | 3/8" | 5/8" |
| 20-23 | 200 | 3/8" | 5/8" |
| 23-26 | 250 | 3/8" | 5/8" |
| 27-30 | 250 | 3/8" | 3/4" |
| 31-34 | 300 | 3/8" | 3/4" |
| 35-37 | 350 | 3/8" | 3/4" |
| 38-40 | 400 | 3/8" | 3/4" |

Personal Watercraft/Jet Ski Anchor Guide

| Registered Vessel Length Ft. | Anchor Weight Lbs. | Chain | Nylon Dacron Line |
|------------------------------|--------------------|-------|-------------------|
| PWC/Jet Ski & Float | 200 | 3/8" | 1/2" |
| PWC/Jet Ski | 150 | 3/8" | 1/2" |

1. All shackles and pins with stainless steel wire.
2. The effective length of each of the above pennant lines shall be two (2) times the distance from the bow chock to the water plus the distance from the bow chock to the mooring cleat, or shall be two (2) times the distance from the stem mooring ring to the water. All pennants shall be six (6) feet in length.
3. All anchor shackles, swivels and other hardware used in mooring hookups shall be of proportionate size to the chains used. A minimum of one (1) swivel shall be located between the bottom chain and top chain. Chains of one size throughout shall have a minimum of one (1) swivel located below the main buoy not more than halfway to the mushroom anchor. All chain and hardware must be of appropriate rated strength.
4. The length of the top chain shall be determined by the depth of the water in the assigned mooring area and the total scope shall be at least 40' or two and one-half (2-1/2) times the depth of the water at high tide as determined from local charts, whichever is greater.
5. All pennant lines shall be nylon, dacron, chain or stainless steel wire. All pennant lines running through a chock or any other object where chafing may occur shall have adequate chafe guards.
6. Moorings may be required to be installed under the supervision of the Trustees or their duly authorized agent and they may direct the placement of said mooring in the correct location.



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MOORING PERMIT APPLICATION

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Type of Mooring (Please select one):

- RESIDENT/TAXPAYER PERMIT: (3 years)** **Non-Refundable Fee: \$300**
 Anchor
 Wooden Stake (select areas only)
 Storm Anchor
- RESIDENT/TAXPAYER PWC/JET SKI PERMIT: (3 years)** **Non-Refundable Fee: \$300**
 Anchor
 Wooden Stake (select areas only)
- TEMPORARY RESIDENT PERMIT: (1 year)** **Non-Refundable Fee: \$200**
 Anchor
 Wooden Stake (select areas only)
 Storm Anchor
- TEMPORARY RESIDENT PWC/JET SKI PERMIT: (1 year)** **Non-Refundable Fee: \$250**
 Anchor
 Wooden Stake (select areas only)
- COMMERCIAL/AQUACULTURE PERMIT: (1 years)** **Non-Refundable Fee: \$250**
 Anchor
 Storm Anchor
- DINGHY PERMIT FEE:** **Non-Refundable Fee: \$25**
 Addition of Dinghy Boat
- PERMIT MODIFICATION FEE:** **Non-Refundable Fee: \$25**
 Change of Boat

Applicant Information:

Name: _____

E-mail: _____

Phone #: _____ Alt. Phone #: _____

Street Address: _____

Mailing Address (if different than above): _____

Vessel Information:

Water Body: _____ Hamlet Location: _____

Is this mooring located facing your waterfront property? YES NO

Make: _____ Model: _____ Name: _____

Length (SEE BOAT LENGTH LIMITS – ATTACHED): _____ Height (AT WATERLINE): _____ Year: _____

Registration #: _____ Hull ID #: _____

The undersigned has read the Rules & Regulations of the Board of Trustees, Article V, Section 2 (Moorings), and is familiar with the same and agrees to fully comply with all the provisions thereof, and has signed the front hereof as part of this application.

Applicant's Signature: _____ **Date:** _____



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INDEMNIFICATION AND HOLD HARMLESS

I, _____, residing at:

hereby shall release, indemnify, defend and hold harmless the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton, its officers, employees, contractors, agents and representatives from and against any and all demands, liabilities, losses, damages, expenses (including reasonable attorney's fees) and judgments for any personal injuries, death, or property damage directly relating to or arising from the installation and/or use of the mooring permitted under this application.

Signature

STATE OF NEW YORK)

) ss.:

COUNTY OF SUFFOLK)

On the _____ day of _____ 20____, before me the undersigned, personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) and that by his/her/their signature(s) on the instrument the individual(s) or the person upon their behalf of which the individual(s) acted executed the instrument.

NOTARY PUBLIC