

TRUSTEES OFFICE

116 HAMPTON ROAD
SOUTHAMPTON, NY 11968

PHONE: 631 287-5717

FAX: 631 287-5723

BOARD OF TRUSTEES
OF THE FREEHOLDERS AND COMMONALTY OF THE
TOWN OF SOUTHAMPTON

Dock Slip Application/Dock Slip Waitlist Application

CHECKLIST OF REQUIRED DOCUMENTS TO BE SUBMITTED WITH APPLICATION:

Please complete and submit the following checklist to ensure your application is complete.

- _____ **Application**
- _____ **Non-Refundable Application Fee**
- _____ **Copy of Proof of Residency (provide ONE of the following residency requirements)**
- _____ **Copy of Valid Boat Registration for Resident**
- _____ **Copy of Valid Boat Insurance**
- _____ **Notarized Indemnification and Hold Harmless**

*** The fee is due at time of application, unless applying for a waitlist spot. Please use the footage from the registration. ***

Description of Additional Documents Required

The Southampton Town Trustees office will NOT accept any incomplete applications.

1. **Application**
2. **Non-Refundable Fee in the Amount of \$75 Per Foot**
 - a. Footage is determined by what is written on the registration
 - b. All fees are NON-REFUNDABLE
 - c. Please make checks payable to "Southampton Town Trustees"
3. **Copy of Proof of Residency (provide ONE of the following residency requirements)**
 - a. Driver's license with a Town of Southampton Street Address
 - b. A current tax bill with the applicant's name listed in the owner's box
 - i. *If the tax bill is in a corporation or LLC, please supply Articles of Incorporation or LLC documentation*
 - ii. *If the tax bill is in your spouse's name, please include a copy of your marriage certificate*
 - c. Three (3) utility bills service to a street address in the township
 - i. *One current, one from six months ago, and one from a year ago*
4. **Current Boat Registration (Required for both powered/non powered vessels)**
 - a. Name on the boat registration must match proof of residency, insurance and indemnification and hold harmless
5. **Proof of valid vessel insurance with declarations page showing amount of coverage and fuel spill coverage**
 - a. Licensee agrees to maintain in full force and effect during the Term and thereafter so long as Licensee is in occupancy of any part of the Premises, with a reputable insurance company qualified to do business in the State (a) customary "all risk" hull insurance to insure the full declared value of the Vessel and related equipment from damage or theft for the full insurable amount thereof, such insurance to include wreck removal coverage, and (b) public liability insurance of not less than \$500,000 per occurrence or in the aggregate.
 - b. Licensee shall cause Licensor to be named an additional insured and as a certificate holder entitled to notice under such insurance policies. Licensor should be stated as follows:

*Southampton Town Trustees
116 Hampton Road
Southampton, NY 11968*
6. **Indemnification and Hold Harmless**
 - a. Must be notarized
 - b. Please put your primary residence address

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DOCK SLIP APPLICATION

If paying by check, please make check payable to: *Southampton Town Trustees*

_____ **NON-REFUNDABLE FEE (\$75/Foot): \$** _____
(Please note, the fee is due at time of application.)

_____ **PERMIT MODIFICATION FEE: \$25.00**

_____ **WAITLIST APPLICATION**

DOCKING FACILITY: _____

APPLICANT INFORMATION:

Name: _____

Phone #: _____ **Alt. Phone #:** _____

E-mail: _____

Street Address: _____

Mailing Address: _____

VESSEL INFORMATION:

Boat Name: _____

Boat Make: _____

Boat Model: _____

Year: _____

Hull ID #: _____

NYS Registration #: _____

NYS Registration Length: _____ feet

Length Over All (MAX 26'): _____ feet

(Trustee slips cannot accommodate any boat with an LOA in excess of 26')

Beam: _____

Draft: _____

Height (AT WATERLINE): _____ feet

Check Applicable:

Engine Type: Inboard Outboard

Please fill in any blank spaces and make any necessary changes if any of the information above is incorrect.

Applicant's Signature: _____ **Date:** _____

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TOWN OF SOUTHAMPTON

DOCK SLIP
INDEMNIFICATION AND HOLD HARMLESS

I, _____, residing at:

(primary physical address)

hereby shall release, indemnify, defend and hold harmless the Board of Trustees of the Freeholders and Commonalty of the Town of Southampton, its officers, employees, contractors, agents and representatives from and against any and all demands, liabilities, losses, damages, expenses (including reasonable attorney's fees) and judgments for any personal injuries, death, or property damage directly relating to or arising from the installation and/or use of the dock slip permitted under this application.

Signature

STATE OF NEW YORK)

) ss.:

COUNTY OF SUFFOLK)

On the _____ day of _____, 20____, before me the undersigned, personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) and that by his/her/their signature(s) on the instrument the individual(s) or the person upon their behalf of which the individual(s) acted executed the instrument.

NOTARY PUBLIC

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Dock Slip Waitlist

If you wish to be added to the waitlist at any of the Trustee dock facilities, please fill out this application and return to our office with all of the subsequent materials excluding the fee.

If you wish to apply for more than one waitlist, please complete a separate application and supply copies of all required documents for each facility. **Please do not include a fee at this time.**

We accept the waitlist applications year-round on a first come, first serve basis. The slips are non-transferrable during the permitted season. Each taxpayer/resident listed on the boat registration will only be permitted ONE dock slip per season.

WAITLISTED TRUSTEE FACILITIES:

- * **Speonk Shore Canal** – Shore Road, Remsenburg
- * **Eastport Dock** – Bay Avenue, Eastport
- * **Old Fort Pond Dock** – Little Neck Road, Shinnecock Hills
- * **Wooley Pond Dock** – Noyack Road, North Sea

If you have any questions or concerns, please contact our office at 631-287-5717.

Sincerely,

Southampton Town Trustees

PLEASE NOTE WE DO NOT MAINTAIN THE FOLLOWING FACILITIES:

- ❖ **Bay Avenue Marina** – East Quogue
- ❖ **Bay Lane Boat Rack** – Water Mill
- ❖ **Beaver Dam Creek Marina** – Westhampton
- ❖ **Conscience Point Marina** – Southampton
- ❖ **Pine Neck Marine Preserve** – East Quogue
- ❖ **Old Ponquogue Bridge Marine Park** – Hampton Bays
- ❖ **Shinnecock Commercial Fishing Dock** – Hampton Bays

**PLEASE CONTACT PARKS AND RECREATION AT 631-728-8585 OR
6 NEWTOWN ROAD, HAMPTON BAYS, NY 11946**