



TOWN OF SOUTHAMPTON, STATE OF NEW YORK APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

INSTRUCTIONS:

1. Work may not be commenced and a Building Permit may not be issued affecting a landmark or a property within The Historic District without issuance of a Certificate of Appropriateness.
2. The answers to the questions and the additional information must be sufficient to describe the nature and impact of the planned work.

APPLICATION IS HEREBY MADE TO THE LANDMARKS AND HISTORIC DISTRICTS BOARD for the issuance of a CERTIFICATE OF APPROPRIATENESS, pursuant to Chapter 330, entitled Southampton Town Landmarks and Historic Districts Article #27 of the year 1998.

DATE: _____

NAME OF APPLICANT(S): _____

ADDRESS OF AFFECTED PROPERTY: _____

AGENT FOR APPLICANT: _____

ADDRESS: _____

TELEPHONE: _____

- | | |
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| 1. Is the property designated a "LANDMARK" or located within the Historic District? | Yes: <input type="checkbox"/> No: <input type="checkbox"/> |
| 2. Are the affects of the proposed work visible from a public street, other rights of way or a park? | Yes: <input type="checkbox"/> No: <input type="checkbox"/> |
| 3. Does the proposed work involve a change in design, material, color or outward appearance? | Yes: <input type="checkbox"/> No: <input type="checkbox"/> |

IF THE ANSWER TO ANY OF THE ABOVE QUESTIONS IS "NO", DO NOT COMPLETE THIS APPLICATION.

1. Location & Suffolk County Tax Map #900: _____
2. Name & Address of owner: _____
3. Name & Address of builder/contractor: _____
Telephone: _____
4. Name & Address of architect: _____
5. Existing use of premises: _____
6. Intended use after issuance of C.O.A.: _____
7. Type of proposed work (please check all that apply)

A. SITE WORK

- Fence or wall
 Driveway, walk, patio, other pavement
 Major excavation or regrading, berm
 Other landscape element

B. LANDSCAPE PLANTING

- Hedge along street boundary
 Other landscaping
 Swimming pool, Tennis court

C. BUILDINGS

- New construction
- Addition
- Demolition
- Relocation

E. SIGNS

- New sign
- Alteration of existing sign

D. BUILDING ALTERATIONS

- Wall materials
- Roof
- Chimneys
- Foundation material
- Doorways (including storm/screen)
- Windows (including storm/screen)
- Porches and steps
- Trim
- Gutters and leaders
- Paint and stain
- Other _____

8. In all cases, attach photographs clearly indicating all public views of location affected.
9. If new construction, addition, reconstruction or alteration, provide elevation drawings. Perspective drawings, indicating size and relationship to adjacent properties, maybe required.
10. If demolition or relocation, provide description of structure to be demolished or relocated.
11. If proposal includes a SIGN, provide a drawing showing content of sign, type of method of illumination (if any), and a statement of the sign's proposed location.
12. If change of color or texture, provide sample of color and materials.
13. If plantings or landscaping, describe land, trees and plantings to be moved, added or removed and location(s) affected.
14. If proposed work is not described above, provide whatever description, sample, and PICTURES are necessary to adequately describe your proposal.

AFFIDAVIT:

STATE OF NEW YORK SS:

COUNTY OF SUFFOLK

_____ being duly sworn, deposes and says: That (s)he (or applicant's agent) resides at _____ and is the owner (or agent for the owner) of the premises described in this application: That (s)he has authorized the work described and that the applicant (or agent for the applicant) therein has been authorized to make this application: that (s)he has read the above application and reviewed the attached photographs, drawings, samples and descriptions and that to the best of his/her knowledge and belief said information is a true and correct representation of the work proposed.

Sworn to before me this _____ day of _____, 20_____.

APPLICANT (or AGENT OF APPLICANT)

NOTARY PUBLIC
