



**TRUSTEES OFFICE**

116 HAMPTON ROAD  
SOUTHAMPTON, NY 11968

**PHONE:** 631 287-5717

**FAX:** 631 287-5723

**BOARD OF TRUSTEES**  
OF THE FREEHOLDERS AND COMMONALTY OF THE  
**TOWN OF SOUTHAMPTON**

Resident/Taxpayer Residency Requirements:

- **Current VEHICLE registration** (name on the vehicle registration must match proof of residency)
  - \* *If the registration is in a business name or corporation, please provide us with a credit card with the resident's name and the business name, a check with the resident's name and the business name or a notarized letter on the businesses letterhead giving the resident permission to use the company's vehicle.*
  - \* *If you have a temporary registration, provide a copy of the temporary registration and a copy of your current vehicle insurance.*
- **Please provide ONE of the following residency requirements:**
  - Driver's license with a Town of Southampton Street Address
  - A current tax bill with the applicant's name listed in the owner's box
    - \* *If the tax bill is in a corporation or LLC, please supply Articles of Incorporation or LLC documentation*
    - \* *If the tax bill is in your spouse's name, please include a copy of your marriage certificate*
  - Three (3) utility bills service to a street address in the township
    - \* *One current, one from six months ago, and one from a year ago*

Senior Citizen Requirements:

- In addition to the above residency requirements, proof of age is required for persons 62 and older.

Active Duty/Veteran Requirements:

- Active Duty ID Card
- Veterans ID Card
- DD Form 214
- Tax Bill with Veterans Exemption

Non-Resident (For Boat Ramp ONLY):

- Valid **VEHICLE** registration

Non-US Citizen/Temporary Visitors: Temporary Visitor Status for Non-US citizens must be valid on New York State Driver's License.

Please note The Southampton Town Trustees office **only accepts cash or check**. Please make check payable to *Southampton Town Trustees*.

**All fees are non-refundable. ANY REPLACEMENTS including but not limited to lost or stolen Resident IDs WILL BE CHARGED FULL PRICE with a new application and all requirements.**

**4x4 VEHICLE RESIDENT ID:**

(All-Wheel Drive vehicles are **NOT** 4x4 vehicles)

**PLEASE CHECK ONE:**

- |                          |                                  |              |
|--------------------------|----------------------------------|--------------|
| <input type="checkbox"/> | Resident/Taxpayer                | Fee: \$30.00 |
| <input type="checkbox"/> | Senior Citizen Resident/Taxpayer | Fee: \$15.00 |
| <input type="checkbox"/> | Resident Active Military/Veteran | Fee: NONE    |

**BOAT RAMP RESIDENT ID:**

(Provide **VEHICLE** registration **NOT TRAILER** registration)

**PLEASE CHECK ONE:**

- |                          |                                  |               |
|--------------------------|----------------------------------|---------------|
| <input type="checkbox"/> | Resident/Taxpayer                | Fee: \$30.00  |
| <input type="checkbox"/> | Senior Citizen Resident/Taxpayer | Fee: \$15.00  |
| <input type="checkbox"/> | Non-Resident                     | Fee: \$175.00 |
| <input type="checkbox"/> | Resident Commercial User         | Fee: \$75.00  |
| <input type="checkbox"/> | Non-Resident Commercial User     | Fee: \$300.00 |
| <input type="checkbox"/> | Resident Active Military/Veteran | Fee: NONE     |

**APPLICANT INFORMATION:**

**Name:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Alt. Phone #:** \_\_\_\_\_

**Southampton Town Street Address:** \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_

**VEHICLE INFORMATION:**

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Year:** \_\_\_\_\_

**Color:** \_\_\_\_\_ **Plate #:** \_\_\_\_\_

**FOR MAIL IN IDS:** A self-addressed, stamped envelope (4 1/2 x 10 3/8 – size #10 or bigger) must be submitted with application and residency requirements. The Trustees Office is not responsible for postal errors.

*False statements made herein are punishable by a class A Misdemeanor pursuant to Section 210.45 of the New York State Penal Law.*

*The undersigned has read Southampton Town Code chapter A340, regarding 4x4 use, beach access and boat ramp use, and is familiar with the same and agrees to full comply with all the provisions thereof, and has signed, or electronically signed, the front hereof as part of this application.*

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_